CROFTY EDUCATION TRUST



Child Protection and Safeguarding Policy

Keeping Children Safe in Education
Child Protection and Safeguarding Policy

"Safeguarding is everyone's responsibility"

"Don't think what if I have got it wrong, think what if I have got it right"

Audience:	School and academy staff, visitors and volunteers
Reviewed: **Approved:** **Effective From:**	DoE: September 2026 Board: 13 October 2026 September 2026
Other related policies / procedures:	Low-Level Concerns policy Visitors policy Tackling extremism and Radicalisation policy Online Safety Attendance policy Child on Child Abuse Behaviour policy Positive touch policy Anti- bullying policy Safer recruitment policy Equality and diversity policy Policy for supporting pupils with medical and mental health needs Critical Incident Health and Safety policy Intimate Care Use of images policy PREVENT Strategy - HM Gov Keeping Children Safe in Education - DFE September 2026 Use of Mobile Phone policy Staff, Visitor and Volunteer Code of Conduct Whistleblowing policy Managing Allegations Educational Visits Lockdown/Critical Incident
Owner:	Trust Safeguarding Lead

Policy / Procedure Model:	MAT policy: all Crofty schools use this policy
Next Review:	September 2027
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This policy template was written on behalf of **Cornwall Education Partnership.**

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1. Introduction

1.1 This policy is issued in line with Keeping Children Safe in Education 2026 which is statutory guidance from the Department for Education issued under Section 157/175 of the Education Act 2002 (as amended), the Education (Independent School Standards) Regulations 2014, the Non-Maintained Special Schools (England) Regulations 2015 and the Apprenticeships, Skills, Children and Learning Act 2009 (as amended). We have regard to it when carrying out our duties to safeguard and promote the welfare of children in our school.

1.2 This policy is available on our school website and at request from our school office. We inform parents and carers about it when their children join our school, and this policy is shared with all staff (including temporary staff and volunteers) at the point of induction and on an annual basis alongside our Staff Code of Conduct.

1.3 In addition to this, all staff read and understand the contents of Part One of Keeping children safe in education (KCSiE), with DSL's and DDSL's reading the entirety of its content. Keeping children safe in education - GOV.UK

1.4 We want to ensure that our safeguarding standards can be read and understood by all. If you would like this information in audio type, Braille, large print, any other format or interpreted in a language other than English please inform the Designated Safeguarding Lead in our school.

Links with Other Policies

1.5 This policy is linked to our wider safeguarding agenda to ensure safeguarding is fully embedded across our school and community. This includes the following school policies:

a) Whistleblowing
b) Behaviour
c) Staff Code of Conduct
d) Safer Recruitment
e) Allegations Against Staff including Low Level Concerns
f) Restrictive interventions including the use of reasonable force
g) Preventing extremism and radicalisation

h) Children in Care
i) Attendance
j) Artificial Intelligence guidance
k) Online Safety
l) Supporting pupils with medical conditions
m) Allergy policy

And National guidance/legislation, including;

Working together to safeguard children 2026
Cornwall and the Isles of Scilly Safeguarding Partnership website
What to do if you are worried a child is being abused
Working together to improve school attendance - GOV.UK
Behaviour in Schools - Advice for headteachers and school staff Feb 2024
Information sharing advice for safeguarding practitioners - GOV.UK
Convention on the Rights of the Child | OHCHR
when-to-call-the-police--guidance-for-schools-and-colleges.pdf
Families First Partnership programme - GOV.UK
Children's Wellbeing and Schools Bill - Child's rights impact assessment
Crime and Policing Act 2026 - GOV.UK

We recognise it is not sufficient to have policies in place that are compliant with legislation and so all safeguarding personnel including our DSL, DDSL's, safeguarding governor, trust safeguarding lead and safeguarding trustee regularly review practice to ensure effectiveness.

Whilst we are proud to be part of Trust this safeguarding policy has been individualised to reflect the unique characteristics and contextual setting of our school.

2. Key Safeguarding Contacts

Role in school / Trust	Name	Contact Details
Headteacher	Kim Rogers	Kimberley.Rogers@croftymat.org
Designated Safeguarding Lead (DSL)	Annie Walpole	Annie.Walpole@croftymat.org
Deputy Designated Safeguarding Lead (DDSL)	Richard Scott	Richard.Scott@croftymat.org
Deputy Designated Safeguarding Lead (DDSL)	Leanna Brokenshire	Leanna.Brokenshire@croftymat.org

Prevent Lead	Annie Walpole	Annie.Walpole@croftymat.org
Nominated Governor for Safeguarding	Susannah Storey	Susannah.Storey@croftymat.org
Chair of Governors	Liana Dunstone	Liana.Dunstone@croftymat.org
Designated Teacher	Richard Scott	Richard.Scott@croftymat.org
Mental Health Lead	Chad Wilson	Chad.Wilson@croftymat.org
SENCo	Leanna Brokenshire	Leanna.Scott@croftymat.org
PSHE / RSHE Lead	Debbie Warren	Debbie.Warren@croftymat.org
Trust Safeguarding Lead	Lucy Wandless	Lucy.Wandless@croftymat.org
Trust Attendance Lead	Dan Clayden	Daniel.Clayden@croftymat.org
Trust SEND Lead	James Taylor	James.Taylor@croftymat.org
Trust Safeguarding Trustee	Ross Schreiber	Ross.Schreiber@croftymat.org
Trust Whistleblowing Trustee	Nick Lake	Nick.Lake@croftymat.org

3. Purpose and aims

3.1 The purpose of our Safeguarding policy is to ensure that we:

3.1.1 Have a school culture where safeguarding and promoting the welfare of children is **everyone's** responsibility, where the **voice of the child** is always heard and documented. This includes the voice of the child in all its forms, including behaviour.

3.1.2 **Everyone's** approach is **child-centred,** considering what is in the **best interests** of the child and with a commitment to understanding the child's lived experience.

3.1.3 **Are committed** to developing a robust safeguarding culture of vigilance and challenge, that exists both within our school and extends out to our families and communities.

3.1.4 Understand that **no single practitioner** can have the full picture of a child's needs and circumstances, ensuring that sharing of information with others is timely.

3.1.5 **Build resilience** by raising awareness of safeguarding and child protection issues and equip children with the language and skills to keep themselves safe. This includes teaching children, as part of a robust PSHE programme about bereavement, vaping, understanding their own mental health and where to seek support. (In line with Relationships and sex education (RSE) and health education - GOV.UK)

3.1.6 Support this with online activities, to enable children to enhance their safeguarding skills and knowledge whilst understanding risks associated with the use of artificial intelligence, misinformation, disinformation and deepfakes.

3.1.7 **Establish a safe environment** in which children can learn and develop within an ethos of openness. Where children are taught to treat each other with respect, to feel safe, have a voice and know they will be listened to.

3.1.8 **Support vulnerable pupils** who have been or are vulnerable to abuse, neglect or exploitation, or those who have witnessed violence towards others. Ensuring staff understand the complexity of these issues and that exploitation can be linked to abuse within the home.

3.1.9 **Support children and young people** in accordance with his/her agreed child protection or family help plan, following the procedures set out by the OSCP and take account of all guidance issued by the DfE, Ofsted and other significant bodies.

3.1.10 Support children and families so they receive the right help at the right time by the right service, and that everyone working in or visiting our school understands they have a role to play in identifying concerns early. This includes identifying families who may benefit from early support or family help, sharing information and taking prompt action.

3.1.11 **Prevent unsuitable people** from working with children by practicing safer recruitment when checking the suitability of **all** school staff, supply staff, trainee teachers and volunteers and maintain an active, ongoing vigilance in line with our safeguarding culture.

3.1.12 **Follow robust procedures** where an allegation is made against a member of staff, including those that meet the LADO threshold and those which go against our code of conduct, referred to as low-level concerns. We ensure there are clear records of investigations, appropriate outcomes and a focus on lessons learnt.

3.1.13 **Risk-assess** any off-site activity, led by our schools.

3.1.14 **Risk-assess** and carry out due diligence for any parties providing on-site activities on our school site, in and outside of the school day, whether these activities include children from our school or not.

3.1.15 **Implement procedures** where all staff can identify and report cases of suspected abuse and regularly review them.

3.1.16 **Keep written, dated and signed records** of concerns about “vulnerable” children, even where there is no need to refer the matter immediately. and to keep records securely.

3.1.17 **Develop effective links** with other agencies and co-operate as required with their enquiries at all levels of safeguarding including family help (early help and child in need) and child protection.

3.1.18 **Understand the role we play** in safeguarding, not leaving key agencies including police and social care to deal with safeguarding matters in isolation.

3.1.19 **Maintain an awareness** of staff knowledge and understanding, embedding safeguarding through clear systems of communication and continuous professional development (CPD).

3.2 **Our aim** is to follow the procedures set out by:

Cornwall and the Isles of Scilly Safeguarding Partnership website (ciossafeguarding.org.uk) and Keeping children safe in education - GOV.UK (www.gov.uk)

3.3 At Crofty Education Trust, we understand that staff within our school are an important part of the wider safeguarding system for our children and strive to:

3.3.1 Provide help and support to meet the needs of children as soon as problems emerge.
3.3.2 Protect children from maltreatment, whether that is within or outside of the home, or online.
3.3.3 Prevent the impairment of children's mental and physical health or development.
3.3.4 Ensure that children grow up in circumstances consistent with the provision of safe and effective care.
3.3.5 Take action to enable ALL children to achieve their best outcomes.

3.4 We understand our role in the "collective responsibility to create a safe and nurturing environment for all children, with a particular focus on keeping children within their family home, including through a period of time in kinship care, when it is safe and beneficial" to do so. (Working Together 2026 and the Families First Partnership Programme, updated 2026) We understand that by identifying concerns at the earliest opportunity, providing support to children and families and working collaboratively with other agencies, we are more likely to achieve this.

4. Our ethos and culture

4.1 At Crofty, children's welfare is of paramount importance, and we are a child centred school. Our children are reassured that they have a voice, will be listened to and what they say will be taken seriously. They know they will be supported and kept safe and will never be given the impression they are creating a problem by reporting a concern.

4.2 Children are encouraged to talk freely with staff if they are worried or concerned and our staff understand that a victim of any type of abuse should never feel ashamed for making a report. The child's views and wishes will inform any assessment and/or provision we make for them.

4.3 We make every effort to listen to and capture the voice of children, whether this be via the spoken word, sign language, through their behaviour or by any other means. Listening to our children enables us to have a clear understanding of their daily lived experiences and therefore whether they are at risk or need our support.

4.4 In our school, we understand that children may not feel able to disclose some concerns, despite the trusted relationships built with staff. We therefore ensure there are alternative pathways for children to report concerns or worries, including "Things I wish my teacher knew" boxes and worry monsters.

4.5 We are aware that children may not feel ready or know how to tell someone they are being abused, exploited, or neglected and/or they may not recognise their experiences as harmful. They may feel embarrassed, humiliated or are being threatened.

4.6 This does not prevent staff from having professional curiosity and speaking to the DSL if they have concerns about a child, particularly where their vigilance has led to noticing a change, no matter how small, to a child's presentation or demeanour. Our staff determine how best to build trusted relationships with children to facilitate this communication.

4.7 We understand our statutory duty to safeguard and promote the welfare of children and maintain a professional attitude of '*it could happen here*' where safeguarding is concerned. Rather than our staff worry about reporting a concern based on "What if I'm wrong?", we foster a culture where we think "What if I'm right?" We expect **ALL** staff, governors, volunteers, and visitors to share our commitment of maintaining a safe environment and culture of vigilance. This applies particularly for concerns we may not come across very often, and where we may only have one opportunity to act, including Female Genital Mutilation (FGM), Forced Marriage, Modern Slavery or Perplexing Presentations and Fabricated and Induced Illness.

4.8 Everyone has a responsibility to act without delay to protect children by reporting anything that might suggest a child is being abused, neglected or exploited. It is our willingness to work collaboratively with others and challenge inappropriate behaviours, that underpins this commitment. We work in partnership with families including extended family members where appropriate and other agencies to improve outcomes for children who are vulnerable or in need. Our staff are aware that any child can be a victim or may be vulnerable at any moment within their lives.

4.9 Our culture of vigilance ensures staff are confident in the timely challenge of unacceptable behaviours witnessed in our school, that occur online or in the community, particularly in respect of child-on-child abuse. These are dealt with appropriately and robustly, including incidents of bullying, problematic or harmful sexualised behaviour, harassment and violence or the extremely rare occasion when children may bring knives or weapons into our school. Staff do not accept any behaviour which others may refer to as 'banter', 'having a laugh' or 'part of growing up'. Where there are concerns of this nature, we may choose to provide internal support and education or to work closely with partner agencies, including Gweres Kernow. Gweres Kernow - Cornwall Council

4.10 On occasion, a referral is justified by a single incident, such as an injury or disclosure of abuse. However, concerns can accumulate over time and are evidenced by building a picture of harm, particularly true in cases of abuse, neglect and exploitation. We are committed to ensuring that our record keeping is of consistently high quality and contains chronologies where we can identify patterns of concern over time. We consider historical concerns in decision making and understand the effects of cumulative harm. Our ability to view safeguarding and behaviour in a single chronology, aids our understanding of a child's daily lived experience and whether outcomes are improving.

4.11 When dealing with safeguarding matters, we are conscious of the language and terminology we use, especially in front of children. Sometimes reference is made to a child who has been subjected to abuse or exploitation as a victim. However, not all children will consider themselves a victim nor will they want to be referred to in this way. We are conscious of this and when managing any incident, we are prepared to use terminology that children are most comfortable with.

4.12 We will also at times, use the term 'alleged perpetrator' and where appropriate 'perpetrator' and we know that these are widely used terms. However, we know that abusive, harmful or problematic behaviour is likely to be harmful to the perpetrator as well as the victim and could be a result of trauma or harm they have experienced. In this vein, we are mindful of appropriate language and decide terminology on a case-by-case basis. We understand that the role of perpetrator and victim can sometimes be interchangeable and our DSL's are aware of the term the "Alpha Victim" Crossing the Line: Rethinking the 'Alpha Victim' - Vulnerability & Policing Futures Research Centre

4.13 We work closely and restoratively with our safeguarding partners but have the confidence and knowledge to challenge decisions and practice. When challenge is necessary to improve outcomes for children, we remain professional, and child focussed. We do not cease challenge until we believe a child has been adequately safeguarded and protected and at times this may include raising a concern to the safeguarding board or

requesting a learning/rapid review.

4.14 At Crofty we are committed to working with parents in a positive, open and transparent way. We ensure all parents are treated with respect, dignity and courtesy and that our school is a welcoming space where parents and wider members of the community feel able to share concerns.

4.15 We recognise the stressful and traumatic nature of safeguarding and child protection work. and Staff are encouraged to speak to their DSL when they have dealt with difficult and challenging situations, and Crofty's Safeguarding Network is available for support with our DSL/DDSLs. The impact on individuals of dealing with safeguarding daily is both understood and supported.

5. Equality

5.1 At Crofty we have clear obligations under the Equality Act 2010. We do not unlawfully discriminate against children or staff because of their sex, race, disability, religion or belief, gender reassignment, pregnancy and maternity, or sexual orientation (protected characteristics). All the above protections are important in the context of safeguarding, and we take seriously our duty to consider how we support these individuals.

5.2 Under the Equality Act, our school can take proportionate positive action to address disadvantages for children with certain protected characteristics so we can meet their needs. We can for example, consider taking action to support girls if there is evidence they are being disproportionately subjected to sexual violence or harassment, including online. Proportionate action can also be taken when deciding how we teach some elements of sport. We will always make reasonable adjustments for disabled children.

5.3 All staff at Crofty are aware of their duties under the Equality Act 2010, and this forms an integral part of Level Two safeguarding training. Staff actively identify and challenge racism in our school and recognise cultural nuances and how these may lead to differences in how children act or families work with us. (Working Together 2026)

5.4 Our DSLs and DDSLs ensure culturally competent practice in multi-agency decision-making and meetings and will challenge the decision making of others if it appears to be based in discrimination.

5.5 Our DSL and DDSLs understand the Supreme Court ruling on the definition of sex (2025) and how this forms practice within our school environment. In line with this guidance, we do not allow children into toilets designated for the opposite biological sex. This includes where we are responding to a request to support any degree of social transition for children who are questioning their gender. We provide separate toilets for boys and girls aged 8 and over (apart from where individual toilets are in a room that can be locked from the inside, intended for use by one pupil at a time). This is required by the School Premises (England) Regulations 2012 and the Education (Independent School Standards) Regulations 2014 and reflects our safeguarding obligations.

5.6 On school residential trips, children will not share sleeping accommodation, including bedrooms, dormitories or tents, with children of the opposite biological sex. Where a child does not wish to share with other children of the same biological sex, suitable alternative arrangements will be explored. These arrangements must protect the safety, comfort, privacy and dignity of all children.

5.7 Individual arrangements for sleeping accommodation or toilet facilities will be discussed sensitively with the child and their parents or carers. Agreed arrangements and the reasons for them will be recorded securely, with

information shared only with those who need it to support the child. this will be recorded in the child's safeguarding file.

5.8 Some children have an increased risk of abuse, and additional barriers can exist with respect to some children recognising or disclosing it, which may be based on a protective characteristic. We ensure that all children have the same protection, regardless of barriers they may face. Assurances are given to all, but we give special consideration to children who:

5.8.1 Have special educational needs (SEN), disabilities or health needs
5.8.2 Are young carers
5.8.3 May experience discrimination due to their race, ethnicity, religion or sex
5.8.4 Have English as an additional language
5.8.5 Are known to be living in difficult situations – for example, temporary accommodation or where there are issues such as substance abuse or domestic abuse
5.8.6 Are at risk of FGM, exploitation, forced marriage, radicalisation and/or modern slavery.
5.8.7 Are asylum seekers
5.8.8 Are at risk due to either their own or a family member's poor mental health
5.8.9 Are looked after or previously looked after
5.8.10 Have a social worker or have previously had a social worker
5.8.11 Are living in kinship care

5.9 We are committed to ensuring all children, irrespective of sex, age, disability, race, religion or belief, sexual identity or social status, are protected from abuse and exploitation. We seek to:

5.9.1 Ensure all children feel listened to and valued.
5.9.2 Create a safe and welcoming environment where children can develop their skills and confidence
5.9.3 Support and encourage other groups and organisations to implement similar policies
5.9.4 Ensure all staff receive training that includes a focus on anti-discriminatory practice
5.9.5 Ensure training or events are managed to the highest possible safety standards.
5.9.6 Demonstrate anti-discriminatory and anti-oppressive practice throughout our school and with our parents, carers and all those we work with.
5.9.7 Recognise the additional needs of children from minority ethnic groups and disabled children and the barriers they may face.
5.9.8 Work closely with the local authority, ensuring all concerns relating to intolerance are reported to them and where appropriate to the police and MASSH (multi-agency support and safeguarding hub)
5.9.9 Carefully recruit and select all employees, contractors and volunteers.

Equality-act-2010-advice-for-schools
Equality and human rights guidance

6. The role of all staff in keeping children safe

6.1 **All** staff know who the DSL/DDSL is in our school and understand that as well as being the expert in this field, they are there to support staff, volunteers and the governing body.

6.2 **All** staff have read and have a good understanding of **part 1** of Keeping children safe in education - GOV.UK (www.gov.uk) 2026 and are aware of its link to other policies within our school and across our Trust.

6.3 All staff receive safeguarding and child protection training, including online safety, at induction. Training is regularly updated in line with Trust requirements and local safeguarding partnership advice. Staff also receive training and briefings relevant to their responsibilities on Prevent, changes to Keeping Children Safe in Education, low-level concerns, searching, screening and confiscation, restrictive interventions and kinship care.

6.4 **All** staff receive **online safety training** which incorporates emerging digital risks including **artificial intelligence** and how AI relates to the **four C's of online risk** (Content, Contact, Conduct, and Commerce). This includes deepfakes, harmful interactions with generative AI, and AI-generated image sharing. Staff also know what action to take with regards to misinformation, disinformation (including fake news) and conspiracy theories.

6.5 **All** staff understand the expectations, applicable roles and responsibilities in relation to filtering and monitoring. Meeting digital and technology standards in schools and colleges - Filtering and monitoring standards for schools and colleges - Guidance - GOV.UK (www.gov.uk). Filtering and monitoring training takes place at the point of induction and updated on an annual basis. Training is specific to the systems used within our school, so staff understand the role they play in raising awareness and being vigilant and alert to weaknesses in the system.

6.6 **All** staff receive safeguarding and child protection (including online safety) updates regularly and at least annually, to ensure they have the relevant skills and knowledge to safeguard children effectively every day. Here at Crofty we use a range of ways of embedding staff knowledge.

6.7 **All** staff are aware that technology is a significant component in many safeguarding and wellbeing issues and that children are at risk of abuse online as well as face to face. They know that in many cases abuse and other risks will take place concurrently both online and offline. Staff are aware that children can abuse other children online; this can take the form of abusive, harassing, and/or misogynistic/misandrist messages, the sharing of self-generated intimate images and/or videos, especially around chat groups, and the sharing of abusive images and pornography, to those who do not want to receive such content. Staff are aware of the role of Artificial Intelligence in these issues.

6.8 **All** staff are aware of the indicators of abuse, neglect, exploitation and modern slavery, understanding that children can be at risk of harm at home, inside our school, online and in our communities. Staff are aware that these issues are rarely standalone events that can be covered by one definition or label. In most cases, multiple issues will overlap.

6.9 **All** staff understand that extra familial harms take a variety of forms and children can be vulnerable to multiple harms at one time including (but not limited to) sexual abuse (including harassment and exploitation), domestic abuse in their own intimate relationships (teenage relationship abuse - including physical, sexual, emotional abuse, and stalking), criminal exploitation (including financial exploitation), serious youth violence, county lines and radicalisation.

6.10 **All** staff are aware that contextual safeguarding concerns including online harms can be linked to misogyny and culture. However, they know these concerns are preventable with timely, evidence-based support and understand the important role they play in the early identification of concerns.

6.11 **All** staff are aware that abuse includes the impact on children who have witnessed any form of domestic abuse, including where they see, hear or experience its effects. (The Domestic Abuse Act 2021) Domestic Abuse Act 2021: overarching factsheet - GOV.UK They share concerns of this nature with the DSL without delay and

understand the right of the child to be recognised as a victim, allowing us to provide any support necessary, often in collaboration with external agencies.

6.12 **All** staff know we are members of Operation Encompass and help us to respond quickly and appropriately to any information shared by police. Home : Operation Encompass

6.13 **All** staff are aware of the mandatory reporting duties under the Crime and Policing Act 2026 Crime and Policing Act 2026 - GOV.UK and report any known or suspected case of child sexual abuse. They understand it is also a crime to prevent someone else from reporting. All staff know they will be supported by the DSL to fulfil this duty.

6.14 **All teachers** are aware of their mandatory reporting duties under the Serious Crime Act 2015 Serious Crime Act 2015 - GOV.UK to report all known or suspected cases of FGM to police and to the MASSH.

6.15 **All** staff understand the role they play in identifying young carers at the earliest opportunity so support can be provided to them and their family.

6.16 **All** staff know what to do if a child tells them they are being abused, exploited, or neglected and are confident to deal with disclosures. Staff know how to maintain an appropriate level of confidentiality by only involving those who need to be, such as the DSL/DDSL and local authority children's social care. Staff never promise a child they will not tell anyone about a report of abuse, understanding that ultimately this will not be in the best interests of the child.

6.17 **All** staff are aware of the early support and family help process in Cornwall and understand their role in it. They are confident to identify and support children and families who may benefit. All staff are aware they hold privileged positions in our school to identify concerns early, provide help for children and families, promote children's welfare and prevent concerns from escalating.

6.18 **All** staff are aware of their responsibility to provide a safe environment in which children can learn. This includes effectively managing behaviour at all times of the school day and ensuring children only leave classrooms during lessons in exceptional circumstances.

6.19 **All** staff are aware of the potential link between safeguarding, attendance and behaviour and ensure that registers are taken timely at the start of our school day and immediately after lunch.

6.20 **All** staff know that if something doesn't feel right about a child and/or family and they have a concern no matter how small, they can speak to the DSL without fear or judgement. They understand that this may allow us to identify concerns early and help change or save a child's life.

6.21 **All** staff are aware of how to make a referral to children's social care, especially for any child whose health and/or development is likely to be impeded without effective support (section 17 child in need) and for any child suffering, or likely to suffer, significant harm (section 47, child protection) along with their potential role in any subsequent assessments.

6.22 **All** staff understand the importance of good quality record keeping. They record incidents without delay, and on the day of the incident and will speak to the DSL first if to wait for the completion of a record could stand in the way of urgent action being taken.

6.23 **All** staff understand their responsibility to report concerns about the behaviour of any adult in our school and know they will be listened to and taken seriously. This is the case for both concerns that meet the harm threshold and those deemed to be "low level".

6.24 **All** staff understand their responsibility to escalate concerns both inside the school via the safeguarding team and externally to other agencies if they believe a child's needs remain unmet.

6.25 In all cases, if staff are unsure, they know to speak to the DSL/DDSL.

7. Working with parents/carers.

7.1 At Crofty we are committed to working in partnership with parents/carers to safeguard and promote the welfare of their children, and to support them to understand our statutory responsibilities in this area.

7.2 Our safeguarding culture and ethos are to identify concerns at the very earliest opportunity and work collaboratively with parents and/or carers at an early support/family help level. This allows us to support parents to meet the needs of their own children, without the need for statutory intervention and acting before concerns escalate. We aim to work with parents/carers, helping them to seek support or make referrals to other agencies and charities where appropriate and with their full consent. To this end, we encourage all parents/carers to take every opportunity to meet with our staff, including our safeguarding team, during school events so that they feel more able to approach us when a concern arises.

7.3 We are committed to building trusted relationships with all parents/carers and extended family members.

7.4 A lack of parental engagement or agreement regarding concerns we have about a child however will not prevent us from making a referral to the local authority where we believe a child has been harmed, is at risk of harm or where a continued lack of engagement means that this is deemed necessary. On occasion, a lack of parental consent could be an indicator of concern. We will, however, always work hard to understand any barriers that exist to parents working with us or agreeing to support, including language barriers, learning disabilities, mistrust from previous social care involvement or previous discrimination based on protected characteristics.

7.5 When parents/carers are provided with this policy, they are informed of our legal duty to assist our safeguarding colleagues in other agencies with child protection enquiries.

7.6 To keep children safe and provide appropriate care for them, we require parents to provide accurate and up to date information regarding:

- 7.6.1 Full names and contact details of all adults with whom the child normally resides.
- 7.6.2 Full names and contact details of all persons with parental responsibility (if different from above).
- 7.6.3 Emergency contact details (if different from above) and **at least 2 contacts.**
- 7.6.4 Full details of any other adult authorised by the parent to collect the child from school (if different from the above).
- 7.6.5 Any legal or criminal changes which effects parental responsibility e.g., bail conditions, court orders, Special Guardianship orders, Child Arrangement Orders.

7.7 We will retain this information on the pupil file and only share it with adults who have parental responsibility or where a parent has given permission, and the school has been supplied with the adult's full details in writing.

7.8 We recognise we are likely to be in regular contact with parents and carers and we use these communications to reinforce the importance of children being safe online. Our parents/carers find it helpful to understand what systems we use to filter and monitor online use in our school and it is especially important for them to be aware of what their children are being asked to do online, including any sites they are asked to access by us and (if anyone) their child is going to be interacting with online.

7.9 We update parents about safeguarding, including online harms through weekly newsletters, our school website and MySchoolApp.

8. Cornwall's Early Support "universal services, community-based early help" and "the targeted early help level of Family Help."

8.1 Working Together 2026 and the Families First Partnership Guidance 2025 introduced the family help approach, a voluntary and coordinated system led by local authorities that merges targeted early help with statutory support to intervene early before needs escalate. Across Cornwall, a new early support / family help offer has been introduced to reflect this. Any child may benefit from support before statutory intervention, including from universal services, community-based Early support or family help.

Universal Services / Community based early support

8.2 Universal or community based early support are those that are accessible to all parents/carers and their children. We provide early support in our school in a variety of ways.

8.3 We are also happy to help support families to make their own referrals.

8.4 The local authority has their own universal and community based early support offer, where amongst other things parents/carers can contact Kernow Education Advice Line (KEAL) to find the answer to any education related query. 01872 324497 Kernow Education Advice Line - Cornwall Council or seek independent support through the Family Information Service and parenting offer.

Targeted Early Help (Family Help)

8.5 For some families, early support may not be sufficient, and a period of targeted help may be required instead. All staff are aware of the family help process and understand their role in it. This includes being vigilant and identifying emerging problems, liaising with the DSL/DDSL and sharing information with other professionals to support the early identification and assessment of a child's needs. In some cases, and where parents agree, they may also act as the lead professional in a family help assessment. All staff receive training around the importance of all elements of family help, including targeted early help and child in need as part of Level Two training and are reminded about it in separate updates.

8.6 Any child may benefit from targeted early help; however, staff are particularly alert to the potential need for early help for a child who:

- 8.6.1 is disabled or has certain health conditions and has specific additional needs
- 8.6.2 has special educational needs (whether or not they have a statutory Education, Health and Care plan)
- 8.6.3 has a mental health need

8.6.4 is a young carer
8.6.5 is pregnant and or is a parent themselves
8.6.6 has exhibited early signs of abusive, violent and/or harmful behaviours
8.6.7 is showing signs of being drawn in to anti-social or criminal behaviour, including gang involvement and association with organised crime groups or county lines
8.6.8 is frequently missing/goes missing from education, home or care
8.6.9 has been repeatedly removed from the classroom, experienced multiple suspensions, is on a part-time timetable, is at risk of being permanently excluded from schools, colleges and in Alternative Provision or a Pupil Referral Unit
8.6.10 is at risk of exploitation, modern slavery, trafficking, including criminal or sexual exploitation
8.6.11 is at risk of being radicalised into terrorism
8.6.12 has a parent or carer in custody, or is affected by parental offending
8.6.13 is in a family circumstance presenting challenges for the child, such as drug and alcohol misuse, adult mental health issues and domestic abuse
8.6.14 are misusing alcohol and other drugs themselves
8.6.15 is at risk of honour or faith-based abuse such as Female Genital Mutilation or Forced Marriage
8.6.16 is a privately fostered child or a child in kinship care

Child in Need - Section 17 (Family Help)

8.7 Child in need forms part of Cornwall's family help offer and is defined under the Children Act 1989 as a child who is unlikely to achieve or maintain a reasonable level of health or development, or whose health and development is likely to be significantly or further impaired, without the provision of services; or a child who is disabled. Local authorities are required to provide services for children in need for the purposes of safeguarding and promoting their welfare. Children in need may be assessed under section 17 of the Children Act 1989.

8.8 As outlined in Working Together to Safeguard Children 2026, the local authority in Cornwall, together with their safeguarding partners and relevant agencies, have developed, agreed and published local protocols for assessments and support. In line with this guidance, assessments at this level may be led by a family support worker with the supervision of a social worker.

8.9 If the DSL considers the concerns they have for a pupil indicate that a Child in Need assessment is appropriate, they will speak with parents and/or carers and obtain their consent for a referral into Cornwall's Multi-agency support and safeguarding hub (MASSH), or the appropriate social care team if they reside or are the responsibility of a different authority.

8.10 In circumstances where parents refuse to give consent, but the child's needs are not being met, the DSL will discuss this with the MASSH. Appropriate school staff will attend Child in Need (CIN) meetings convened by Children's Social Care.

8.11 Guidance documents can be accessed at the following links:

- Family Help - Cornwall Council
- Guidance for all Practitioners Working with Children

9. What happens if a referral is deemed necessary to escalate beyond early support and family help

Child Protection (Section 47)

9.1 If the local authority has reasonable cause to suspect that a child is suffering, or likely to suffer, significant harm, they make enquires under Section 47 to enable them to decide whether they should take any action to safeguard and promote the child's welfare. This duty also applies if a child is subject to an emergency protection order (under S44 of the Children Act 1989) or in police protective custody (under S46 of the Children Act 1989).

9.2 Children's Services will convene an Initial Child Protection Conference (ICPC) once a child protection enquiry under Section 47 of the Children Act 1989 has been undertaken, and the child is judged to be at continuing risk of significant harm. A review conference (RCPC) will take place once a child has been made the subject of a Child Protection Plan to monitor the safety of the child and the required reduction in risk. Between conferences, regular meetings of a core group will take place to monitor the progress of the child protection plan.

9.3 The DSL/DDSL (sometimes other staff members) will attend the child protection conference on behalf of the school. The person attending will have as much relevant and up to date information about the child as possible. They will contribute to any recommendations on the risks/protective factors for the family and a view on the continued need for a child protection plan. We understand the importance of attendance and contribution at these conferences and if, on rare occasions, no representative from our school can attend, we complete a detailed written report to be shared at the meeting.

9.4 Child protection conferences can be upsetting for parents. We recognise that we are likely to have more contact with parents than other professionals involved and will work in an open, honest, and transparent way. Our responsibility is to promote the protection and welfare of children, and our aim is to achieve this in partnership with our parents/carers wherever possible. We understand the importance of keeping children in the family home where possible and will work collaboratively with other agencies, parents, wider family members and children where appropriate to achieve this.

9.5 For advice and guidance or to make a referral, please contact Cornwall's Multi-Agency Support and Safeguarding Hub (MASSH) on (0300 123 1116). Or alternatively for the Isles of Scilly: Call 0300 1234 105 (Option 5)

10. Resolving professional differences

10.1 Safeguarding practice across Crofty schools is grounded in a commitment to collaborative and respectful partnership working. We recognise we are more likely to achieve the best outcomes for children and families when we work collaboratively with others. However, we also recognise that protecting children sometimes requires the courage to challenge the decision making of others. This is particularly true when we believe the actions of partner agencies falls below the expectations we hold and where decision making threatens our commitment and promise to safeguard and protect all children in our care. In these instances, we will use the Resolving Professional Differences (RPD) process.

10.2 Where disagreements arise, we ensure that our professional challenge is seen not as conflict but as a shared responsibility to uphold the highest standards of safeguarding. By engaging openly with colleagues across agencies, we aim to strengthen collective decision-making across Cornwall, while honouring our promise

to change and to save children's lives when they are at risk of harm or in need. Our determination to speak up, question, and escalate concerns, when necessary, reflects our unwavering belief and commitment that every child at a Crofty School deserves safety, advocacy, and the strongest possible protection.

10.3 We will not cease challenge until we believe a child is adequately protected and safeguarded and are confident to use all levels of this process, including challenge to Heads of service or the OSCP when appropriate.

10.4 When significant harm or death has occurred to a child and where there are concerns about the way in which partner agencies have worked with us, we will hold others to account by calling for a Rapid Review/Learning review or make referrals to the IOPC. We are the Independent Office for Police Conduct | Independent Office for Police Conduct (IOPC)

resolving-profess-diff-pol.pdf

11. A safer school culture

Safer Recruitment and Selection

11.1 At Crofty we pay full regard to 'Keeping Children Safe in Education 2026'. Our Safer Recruitment and selection practice includes scrutinising applicants, verifying identity, checking academic or vocational qualifications, obtaining professional and character references, checking previous employment history, and ensuring that a candidate has the health and physical capacity for the job. It also includes undertaking interviews and appropriate checks including criminal record checks (DBS checks), barred list checks, prohibition checks (for teaching staff, teaching assistants and other relevant staff who may lead learning whilst not under the direction of a teacher**)** S128 checks for all senior leaders, governors and any individual who manages either someone or something. We also check whether individuals have been disqualified from providing childcare.

11.2 Candidates who have lived or worked outside the UK undergo the same checks as all other staff, even if they have never been to the UK. We ensure that any other appropriate checks are carried out so that relevant events that occurred outside the UK can be considered. These checks include criminal records checks for overseas applicants and for teaching positions obtaining a letter (via the applicant) from the professional regulating authority in the country (or countries) in which the applicant has worked. This needs to confirm that they have not imposed any sanctions or restrictions, and/or whether they are aware of any reason why they may be unsuitable to teach.

11.3 If it has not been possible to obtain an overseas check, despite our best endeavours, a robust risk assessment will be put into place, considering the enhanced DBS check, the quality of references and any other information pertaining to the potential employee.

11.4 In addition, as part of the shortlisting process our school carries out a search (via an online search engine) as part of our due diligence. This helps to identify any incidents or issues that have happened, and are publicly available online, which we might want to explore with the applicant at interview. We inform shortlisted candidates that online searches may be done as part of due diligence checks and once an individual becomes an employee at our school, a full search (via an online search engine) is completed.

11.5 All volunteers taking part in regulated activity in our school have an enhanced DBS check including barred list check.

11.6 Evidence of all checks is recorded on our Single Central Record (SCR) and this is audited on a regular basis by the Headteacher and HR Officer. A record of these audits is documented.

11.7 Guidance

Application process for criminal records checks overseas
Regulated professions database

11.8 Separate barred list checks are only carried out in the following circumstances:

11.8.1 for newly appointed staff who are engaging in regulated activity, pending the receipt of an Enhanced Certificate with Barred List information from the Disclosure and Barring Service (DBS) (and where all other relevant checks have been carried out); or,

11.8.2 where an individual has worked in a post in a school or college that brought them into regular contact with children or young persons which ended not more than three months prior to that person's appointment to the organisation (and where all other relevant checks as above have been carried out).

11.8.3 For volunteers who have previously not had a barred list check included in their DBS check and who this now applies to (KCSiE 2026)

11.9 All recruitment materials will include reference to the school's commitment to safeguarding and promoting the wellbeing of our pupils.

11.10 Relevant staff have undertaken appropriate training in Safer Recruitment and at least one trained safer recruitment member of staff is involved in **all** staff and volunteer recruitment processes and sits on the recruitment panel.

11.11 Once an individual has been recruited successfully, they are made aware of the systems we have in place to support safeguarding. These are explained as part of a robust staff safeguarding induction process, including:

11.11.1 This Child Protection and Safeguarding policy which includes child-on-child abuse;
11.11.2 The Behaviour policy;
11.11.3 The staff code of conduct.
11.11.4 The attendance strategy and our safeguarding response to children who are absent from education
11.11.5 The role of the DSL (including the identity of the DSL and any deputies).
11.11.6 Part one of KCSIE 2026
11.11.7 The use of restrictive interventions within our schools.
11.11.8 Searching, screening and confiscation
11.11.9 Our Managing allegations against Staff including low-level concerns policy.

11.12 No visitors, volunteers or parent helpers will be left unsupervised with children or out of sight of the teacher or member of staff in charge if they do not have an enhanced DBS check. It is the responsibility of office staff and the DSL/DDSL to ensure this is the case.

11.13 In line with our site security procedures, all staff, visitors and volunteers will always wear a lanyard when on school site. There is no exception to this rule. All staff are vigilant to this and challenge any individual not wearing one.

11.14 Guidance about acceptable conduct and safe practice are given to all staff and volunteers during induction. These are sensible steps that every adult should take in their daily professional conduct with children. All staff

and volunteers are expected to carry out their work in accordance with this guidance and will be made aware that failure to do so could lead to disciplinary action.

11.15 Where we dismiss a member of staff or if an agency does so because of serious misconduct or might have dismissed them or ceased to use their services had they not left first, we always consider whether to refer the case to the Secretary of State, as required by sections 141D and 141E of the Education Act 2002. We continue to have regard to our duties under the PSED. Public sector equality duty - GOV.UK

12. Children with Special Educational Needs, Disabilities or Health Issues

12.1 Children with special educational needs or disabilities (SEND) or certain medical or physical health conditions can face additional safeguarding challenges both online and offline. Staff in our school understand that additional barriers can exist when recognising abuse, neglect and exploitation in this group of children. These can include:

- 12.1.1 assumptions that indicators of possible abuse such as behaviour, mood and injury relate to the child's condition without further exploration these children being more prone to peer group isolation or bullying (including prejudice-based bullying) than other children
- 12.1.2 the potential for children with SEND or certain medical conditions being disproportionately impacted by behaviours such as bullying, without outwardly showing any signs
- 12.1.3 communication barriers and difficulties in managing or reporting these challenges risks that they do not understand what is happening to them is abuse
- 12.1.4 the need for intimate care or that these children are isolated from others
- 12.1.5 that these children are more likely to be dependent on adults for care, and
- 12.1.6 these children may have issues over cognitive understanding – being unable to understand the difference between fact and fiction in online content and then repeating the content/behaviours in school or the consequences of doing so.

12.2 Any reports of abuse involving children with SEND therefore lead immediately to close liaison with the designated safeguarding lead (or a deputy) and the special educational needs coordinator (SENCO). Additional pastoral support and attention is always considered for these children, along with ensuring any appropriate support for communication is in place.

12.3 A child having a medical condition (including allergies and conditions requiring delegated healthcare tasks) is not in itself an indicator that a child is at greater safeguarding risk. In the event of a clinical incident taking place in our school, the responsible healthcare professional, in conjunction with the DSL will consider whether any safeguarding duty has been triggered and whether any further action is required based on the nature of the incident.

12.4 In line with Benedict's Law 2026 (Children and Wellbeing Bill) our school has the following in place:

- 12.4.1 **Whole-School Allergy Policy:** Our school has adopted and published a comprehensive, standalone allergy policy.
- 12.4.2 **Mandatory Staff Training:** All staff have received annual allergy awareness and anaphylaxis training so they can confidently recognise symptoms and administer emergency treatments.
- 12.4.3 **Emergency Medication:** Our school stocks "spare" emergency adrenaline auto-injectors (AAIs) on site to be used on any child or adult experiencing anaphylaxis.
- 12.4.4 **Individual Care Plans:** Our school implements specific Individual Healthcare and Allergy Action Plans for any pupil diagnosed with a severe allergy.

12.5 For more details, please see our Children with medical conditions policy and our allergy policy.

13. Recognising mental Health as a safeguarding concern

13.1 Crofty places the mental health of children directly at the heart of safeguarding, with all staff understanding that severe mental health issues (e.g., self-harm, suicidal ideation) are not just pastoral concerns, but safeguarding risks that require swift observation, early targeted support, and multi-agency intervention.

13.2 We have regard to the following key factors:

- 13.2.1 Indicator of Abuse or Neglect: drastic changes in a child's mental state can be an underlying sign that they have suffered or are at risk of abuse, exploitation, or neglect.
- 13.2.2 Early Intervention: we understand we play a crucial role in observing early signs of mental health issues and intervening before a vulnerability escalates into a full-blown safeguarding crisis.
- 13.2.3 Educational Attainment: Mental health is inextricably linked to a child's ability to engage with their learning. Emotional distress leads to poor concentration, behavioural issues, and reduced academic success.
- 13.2.4 Staff Roles: While education staff are not expected to diagnose or treat mental illnesses, they are relied upon to promote well-being, observe pupils, and appropriately refer cases to designated safeguarding leads or medical professionals.

14. Visitors to Our School

14.1 We receive a range of visitors to our school. These include professionals such as educational psychologists, social workers, and other education-related practitioners, as well as educational visitors like guest speakers or performers. We also host individuals connected to the site, including contractors working on the building or grounds, children's family members, or others attending school events such as sports days.

Please refer to Crofty Education Trust's Visitors Policy

14.2 We may welcome older pupils into our school as part of their work experience. Before each placement begins, we agree the activities, safeguarding arrangements and supervision with the organising school or college. A documented risk assessment is completed and a named member of staff is responsible for supervising the placement.

14.3 For students aged 16 or over, we consider whether the planned activities constitute regulated activity and ensure that any required DBS checks, including children's barred list information where applicable, are completed before those activities begin. DBS checks cannot be requested for children under the age of 16.

14.4 Students under 16 will wear a red lanyard and will not be left unsupervised with pupils. Students aged 16 or over who have not completed the checks required for unsupervised work will also wear a red lanyard and remain supervised. All work experience students receive a safeguarding induction, including how to report concerns. Staff responsible for supervision must ensure that the agreed arrangements are followed throughout the placement. Failure by a regulated member of staff to ensure supervision at all times of anyone on a red lanyard may lead to disciplinary action.

15. Opportunities to Teach Safeguarding

15.1 At Crofty we ensure children are taught how to keep themselves and others safe, including online. We recognise that effective education needs to be tailored to the specific needs and vulnerabilities of individual children, including children who are victims of abuse, and children with special educational needs and/or disabilities (SEND). In our school, relevant topics are included within Relationships and Health Education. In teaching these subjects we have regard to the Dfe statutory guidance 2026. Relationships and sex education (RSE) and health education - GOV.UK

15.2 We understand we play a crucial role in preventative education and that this is most effective in the context of a whole-school approach that prepares our pupils for life in modern Britain and creates a culture of zero tolerance for sexism, racism, misogyny/misandry, homophobia, biphobia, sexual violence/harassment, derogatory behaviour or other forms of physical violence and conflict.

15.3 We have a clear set of values and standards, upheld and demonstrated throughout all aspects of school life. These are underpinned by our behaviour policy and pastoral support system, as well as by a planned programme of evidence based RSHE delivered in regularly timetabled lessons and reinforced throughout our whole curriculum. We ensure this programme is fully inclusive and developed to be age and stage of development appropriate (especially when considering the needs of children with special educational needs and/or disabilities (SEND) and other Teachers' Standards.

15.4 Our programme tackles, at an age-appropriate stage, issues such as:

- 15.4.1 supporting children to develop the skills that form the building blocks of all positive relationships
- 15.4.2 healthy and respectful relationships
- 15.4.3 boundaries, consent and kindness in relationships
- 15.4.4 stereotyping, prejudice and equality
- 15.4.5 body confidence and self-esteem
- 15.4.6 how to recognise and report concerns about an abusive relationship, including coercive and controlling behaviour
- 15.4.7 the concepts of, and laws relating to – all forms of sexual harassment, and abuse, and how to access support,
- 15.4.8 what constitutes sexual harassment and sexual violence and why these are always unacceptable, emphasising that it is never the fault of the person experiencing it, and
- 15.4.9 understanding online harms such as the consensual and non-consensual sharing of self-generated intimate images and/or videos, the prevalence of deepfakes, pornography and misogynistic influencers and when and where to seek help.

15.5 We are aware of the one-stop hub for teachers. This includes teacher training modules on the RSHE topics and non-statutory implementation guidance.

Relationships and sex education (RSE) and health education - GOV.UK
Teaching online safety in schools - GOV.UK
Free, time-saving teacher resources | Oak National Academy
UK Council for Internet Safety - GOV.UK
Using external expertise to enhance online safety education: Guidance for education settings - GOV.UK
CEOP Education
Speak out Stay safe | NSPCC Learning
Talk PANTS: Conversation to help keep children safe | NSPCC
Safeguarding, sexting and sharing nudes | NSPCC Learning

Free PSHE lessons on loss and bereavement | Child Bereavement UK
Free Mental Health Resources for Schools and Colleges | Anna Freud

16. Keeping Children Safe in Education 2026 - Specific Safeguarding issues.

16.1 **All** staff have an awareness of the following safeguarding issues through regular training and briefings. Staff are aware that these behaviours can make children vulnerable and that this can put them in danger. Often these issues overlap. Staff are particularly aware of the behaviours linked to issues such as drug taking and/or alcohol misuse and are vigilant around unexplainable and/or persistent absence from our schools including patterns of lateness.

16.1.1 Abuse (incl. Physical/Emotional/Sexual/Neglect/exploitation
16.1.2 Behaviours linked to safeguarding issue
16.1.3 Bullying including cyberbullying
16.1.4 Child on child abuse (including harassment and violence)
16.1.5 Children and the court system
16.1.6 Unexplainable or persistent absence from education
16.1.7 Child missing from home or care
16.1.8 Child Criminal Exploitation (CCE)
16.1.9 Child sexual exploitation (CSE)
16.1.10 County Lines
16.1.11 Domestic abuse
16.1.12 Drugs
16.1.13 Perplexing presentations and/or fabricated or induced illness
16.1.14 Faith abuse
16.1.15 Female genital mutilation (FGM)
16.1.16 Forced marriage
16.1.17 Gangs and youth violence
16.1.18 Gender-based violence/violence against women and girls (VAWG)
16.1.19 Homelessness
16.1.20 Mental health
16.1.21 Online safety
16.1.22 Private fostering
16.1.23 Preventing extremism and radicalisation
16.1.24 The Prevent Duty and Channel
16.1.25 Serious violence
16.1.26 Trafficking

17. Children potentially at greater risk of harm

17.1 All children should be protected however our staff, DSL/DDSL and Governing Body recognise that some groups of children are potentially at greater risk of harm than others. This list is not exhaustive but highlights some of these groups:

17.1.1 Children who have a social worker (Child in Need & Child Protection)
17.1.2 Children who have unexplainable or persistent absence from education
17.1.3 Elective Home Education (EHE)
17.1.4 Children requiring mental health support
17.1.5 Looked after children and previously looked after children

17.1.6 Children who are young carers
17.1.7 Children who are living in circumstances including temporary accommodation or where there are issues including parental substance misuse or domestic abuse.
17.1.8 Children with special educational needs & disabilities/health issues
17.1.9 Children who are lesbian, gay or bisexual (LGBQ+)
17.1.10 Are asylum seekers

17.2 Keeping Children Safe 2026 explains in more detail about these groups. We support these groups by keeping each child at the centre of our actions and by having:

17.2.1 **Vigilance**: to ensure adults notice when things are troubling them
17.2.2 **Understanding and action**: to be heard and understood; and to have that understanding acted upon.
17.2.3 **Stability**: to be able to develop an on-going stable relationship of trust with those helping them.
17.2.4 **Respect**: to be treated with the expectation that they are competent, rather than not.
17.2.5 **Information and engagement**: to be informed about and involved in procedures, decisions, concerns and plans.
17.2.6 **Explanation**: to be informed of the outcome of assessments, decisions and how they have been reached, positive or negative.
17.2.7 **Support:** to be provided with support as well as a member of their family.
17.2.8 **Advocacy**: to be provided with advocacy, to assist them in putting forward their views.

18. Our responsibilities relating to Approved Providers and Reduced Timetables

18.1 Where we place a pupil with an alternative provision provider, we continue to be responsible for the safeguarding of that pupil and therefore need to satisfy ourselves that the placement meets the pupils needs.

18.2 The cohort of pupils in Alternative Provision often have complex needs; and our Trustees aware of the additional risk of harm that these pupils may be vulnerable to. We obtain written confirmation from the alternative provider that appropriate safeguarding checks have been carried out on individuals working at their establishment (i.e. those checks that we would otherwise perform on our own staff). This includes written confirmation that the alternative provider will inform us of any arrangements that may put the child at increased risk (i.e. staff or site changes), so that we can assure ourselves that appropriate safeguarding checks have been carried out on new staff or on new locations. Although the Trust has developed a register of approved settings, schools remain ultimately responsible for the provision they commission. This means they continue to carry out safeguarding checks and conduct our own due diligence to ensure the provision is appropriate for meeting each child's individual needs.

18.3 We always know where a child is based during school hours, which includes having records of the address of the alternative provider and any subcontracted provision or satellite sites the child may attend. We regularly review the alternative provision placements we make to provide assurance that the placement continues to be safe and meets the child's needs.

18.4 Where safeguarding concerns arise, we immediately review the placement, and will terminate it, if necessary, unless or until those concerns have been satisfactorily addressed.

18.5 We follow all statutory guidance to which commissioners of Alternative Provision should have regard, including

Alternative provision - GOV.UK and Education for children with health needs who cannot attend school - GOV.UK

Temporary Part-Time Timetables (TPPTs)

18.6 All pupils of compulsory school age are entitled to a full-time education. We use temporary part-time timetables only in very exceptional circumstances, where this is in the child's best interests and necessary to meet their individual needs. They are never used to manage behaviour or as a long-term solution.

18.7 Before a TPPT begins, the school agrees a written plan with the parent or carer with whom the child normally lives. The plan records the reasons for the arrangement, the education and support to be provided, the hours of attendance, review dates, a defined reintegration plan and an anticipated date for returning to full-time education. The child's views are recorded as their voice is important.

18.8 During agreed periods of absence, parents or carers are responsible for the child's day-to-day care and supervision. These arrangements are agreed and recorded in writing before the timetable begins. The school does not assume responsibility for directly supervising the child during these periods.

18.9 The school retains its wider safeguarding duties and responsibility for ensuring that the decision to implement and continue a TPPT is lawful, necessary, properly risk assessed and regularly reviewed. The DSL is involved before the timetable is agreed. A documented safeguarding risk assessment considers the child's circumstances, including any child protection or child in need plan, social worker involvement, exploitation risks or other vulnerabilities. It records the arrangements for the child's care during non-attendance and the safeguards needed to address foreseeable risks.

18.10 TPPTs require prior approval from the Director of Education, School Improvement Officer (Inclusion) or Trust Attendance Lead. They are reviewed with the child and their parents or carers at least every two weeks and remain in place for the shortest time necessary. The Trust's expectation is that arrangements will normally last no longer than twelve weeks. Any exceptional extension requires a documented review, a revised end date and further Trust approval.

18.11 Safeguarding oversight continues throughout the TPPT. If safeguarding concerns emerge or circumstances change, the school immediately reviews whether the arrangement can safely continue and takes action to protect the child.

18.12 All TPPTs are reported to the local authority in line with local procedures. Where a child has a social worker, they are kept informed and involved. Where a child has an EHCP, the timetable is discussed with the local authority so that the child's support can be reviewed.

18.13 Further details are set out in the Trust Attendance Policy.

19. Use of restrictive interventions including the use of reasonable force

19.1 There are circumstances when it is appropriate for staff in school to use restrictive interventions to safeguard children and young people.

19.1.1 Restrictive Intervention: Any action that limits a pupil's movement, liberty, or independence. This includes both physical and non-physical interventions used in safety critical situations.

19.1.2 Reasonable Force: A subtype of restrictive intervention; physical contact used when necessary to

prevent harm, damage, or significant disruption.

19.1.3 Restraint: A non-disciplinary intervention used to immobilise or limit movement of a pupil to prevent harm.

19.1.4 Seclusion: Temporarily keeping a pupil separated from others and unable to leave for safety reasons, under continuous supervision.

19.2 Restrictive interventions can range from guiding a child to safety by the arm, to more extreme circumstances such as breaking up a fight or where a young person needs to be restrained to prevent violence or injury. 'Reasonable' in these circumstances means 'using no more force than is needed'. The use of force may involve either passive physical contact, such as standing between pupils or blocking a pupil's path, or active physical contact such as leading a pupil by the arm out of the classroom.

19.3 When using reasonable force in response to risks presented by children with SEN, disabilities, or with medical conditions, staff will consider the risks carefully. By planning positive and proactive behaviour support, for instance by drawing up individual behaviour plans for our more vulnerable children and agreeing them with parents and carers, we aim to reduce the occurrence of challenging behaviours and the need to use restrictive interventions.

19.4 All restrictive interventions are reported to the Headteacher without delay and recorded on CPOMS as soon as practicable, with staff aiming to complete the record on the same day. Physical interventions are also recorded using the Trust-agreed physical intervention record and reviewed and signed by the Headteacher. Seclusion and restraint without physical contact must also be recorded.

19.5 Records include the circumstances leading to the incident, preventative and de-escalation strategies used, the reason for the intervention, its nature and duration, those involved, any injuries and the support provided afterwards.

19.6 Parents or carers are informed as soon as practicable, wherever possible on the same day, and provided with written information about the incident, this may be via electronic or written methods. Where informing a parent would be likely to result in significant harm to the child, the incident must be reported to another parent who can safely be informed or, where there is none, to the local authority where the child ordinarily lives. The DSL is involved in managing and recording these safeguarding decisions.

19.7 Following an incident, the child and staff involved are offered support and an opportunity to reflect once they are ready. Their views inform a review of what happened, what additional support is needed and what changes could reduce the likelihood of a similar incident.

19.8 The DSL and Trust Safeguarding Lead regularly review records to identify patterns involving pupils, staff, locations or circumstances. Findings inform changes to provision, individual support plans, staff training and school procedures, with the aim of reducing the need for restrictive interventions. Findings are reported through the Trust's safeguarding governance arrangements.

19.9 Further details are set out in the Trust's policies including the Use of Reasonable Force Policy.

20. Allegations made against people in a position of trust including low level concerns

Please refer to Crofty Education Trust's Allegations of Abuse Against Staff including Low Level Concerns Policy.

21. Information sharing

21.1 Information sharing is vital in identifying and tackling all forms of abuse, neglect, and exploitation, and in promoting children's welfare, including in relation to their educational outcomes. We have clear powers to share, hold and use information for these purposes.

21.2 As part of meeting a child's needs, our governing bodies and trustees recognise the importance of information sharing between practitioners and local agencies. This includes ensuring arrangements are in place that set out clearly the processes and principles for sharing information within our school and with local authority children's social care, the safeguarding partners and other organisations, agencies, and practitioners as required.

21.3 We are proactive in sharing information as early as possible to help identify, assess and respond to risks or concerns about the safety and welfare of children, whether this is when problems are first emerging, or where a child is already known to local authority children's social care. Our governing bodies are aware that among other obligations, the data protection laws place duties on organisations and individuals to process personal information fairly and lawfully and to keep the information they hold safe and secure. In this vein, they ensure relevant staff have due regard to the relevant data protection principles, which allow them to share (and withhold) personal information, as provided for in the data protection laws. This includes:

21.3.1 being confident of the processing conditions which allow them to store and share information for safeguarding purposes, including information, which is sensitive and personal, and should be treated as 'special category personal data'

21.3.2 understanding that 'safeguarding of children and individuals at risk' is a processing condition that allows practitioners to share special category personal data. This includes allowing practitioners to share information without consent where there is good reason to do so, and that the sharing of information will enhance the safeguarding of a child in a timely manner. It would be legitimate to share information without consent where: it is not possible to gain consent; it cannot be reasonably expected that a practitioner gains consent; and, if to gain consent would place a child at risk, and

21.3.3 for our school, not providing pupils' personal data where the serious harm test under the legislation is met. For example, in a situation where a child is in a refuge or another form of emergency accommodation, and the serious harm test is met, we must withhold providing the data in compliance with our obligations under the data protection laws. Where in doubt we seek independent legal advice.

21.4 The data protection laws do not prevent the sharing of information for the purposes of keeping children safe. Fears about sharing information do not stand in the way of our need to safeguard and promote the welfare of children.

21.5 At Treloweth School we work in partnership and endeavour to establish effective working relationships with parents, carers, and colleagues from other agencies in line with Working together to safeguard children 2026: statutory guidance (publishing.service.gov.uk) & Information sharing advice for safeguarding practitioners
Data protection in schools - Sharing personal data - Guidance - GOV.UK

Data Protection Act 2018, UK GDPR and the Data (Use and Access) Act 2025

21.6 Our headteacher and governing body are aware that among other obligations, the Data Protection Act 2018, the UK General Data Protection Regulation (UK GDPR) and the data (use and access) Act 2025 place duties on organisations and individuals to process personal information fairly and lawfully and to keep the information they

hold safe and secure. (See ICO guidance 'For Organisations' which includes information about our obligations and how to comply, including protecting personal information, and providing access to official information)

21.7 In addition, Data protection in schools - Guidance - GOV.UK (www.gov.uk) helps us and our staff, governors and trustees to understand how to comply with data protection law, develop our data policies and processes, know what staff and pupil data to keep and follow good practices for preventing personal data breaches.

21.8 When children leave our school, the DSL ensures that any relevant Safeguarding file is transferred to the new setting as soon as the child has attended and within 5 working days, ensuring secure transit, with confirmation of receipt.

21.9 In addition to the safeguarding file, our DSL will also consider if it would be appropriate to share any information with the new school in advance of the child leaving. For example, information that would allow the new setting to continue supporting victims of abuse or children who require risk assessments.

Guidance documents:

- Data Protection: Toolkit for schools
- ICO guidance for Organisations
- Dfe guidance data-protection-in-schools

22. Managing complaints

22.1 In line with our ethos and culture, we encourage children and parents/carers to talk to us if they are unhappy with anything in our school, including our safeguarding practices. We have robust internal investigation processes.

22.2 Our complaints policy states clearly the various stages of complaint and where to escalate concerns following completion and outcome of our complaints process. Our complaints policy is available on all school website for parents/carers and is also available on request.

22.3 Safeguarding concerns should be raised with the school immediately. If a concern means a child is at immediate risk, then the individual should contact Cornwall's Multi-Agency Support and Safeguarding Hub (MASSH) on (0300 123 1116). All visitors are given safeguarding information which outlines how to share concerns.

23. Early years foundation

23.1 Section 3 of the Early Years Foundation Stage (EYFS) statutory framework should be read alongside KCSIE where children aged 0 to 5 attend school-based nurseries or reception classes.

23.2 This framework is mandatory for all early years' providers (Early years foundation stage (EYFS) statutory framework updated September 2025): maintained schools; non-maintained schools; independent schools; all providers on the Early Years Register.

23.3 Every child deserves the best possible start in life and the support that enables them to fulfil their potential. Children develop quickly in the early years and a child's experiences between birth and age five have a major impact on their future life chances. A secure, safe and happy childhood is essential. Good parenting and high-quality early

learning together provide the foundation children need to make the most of their abilities and talents as they grow up.

23.4 The Early Years Foundation Stage (EYFS) sets the standards that all early years' providers must meet to ensure that children learn and develop well and are kept healthy and safe. It promotes teaching and learning to ensure children's 'school readiness' and gives children the broad range of knowledge and skills that provide the right foundation for good future progress through school and life. For our staff who work in childcare provision or who are directly concerned with the management of such provision, our school ensures that appropriate checks are carried out to ensure that individuals are not disqualified under the Child Care (Disqualification) Regulations 2018. Further information on the staff to whom these regulations apply, the checks that should be carried out, and the recording of those checks can be found in the following document. Guidance documents:

Early years foundation stage (EYFS) statutory framework

23.5 In our school we ensure at least one person who has a current paediatric first aid certificate is on the premises and available when children are present. This covers our breakfast club provision (where we have one), lunch times, wraparound care and residential and school trips.

23.6 The standards we set for safeguarding in any school-based nursery or early years provision are to the same high standard as across our school.

24. Appendix 1 - Definitions and Indicators of Abuse

Abuse, neglect and exploitation

24.1 Knowing what to look for is vital to the early identification of abuse, neglect, exploitation and modern slavery. All staff are aware of the indicators of abuse, neglect, exploitation and modern slavery so they can identify cases of children who may be in need of help or protection. Abuse can take place wholly online, or technology may be used to facilitate offline abuse.

24.2If staff are unsure, they always speak to the designated safeguarding lead (or a deputy).

24.3 **Abuse:** a form of maltreatment of a child. Somebody may abuse or neglect a child by inflicting harm or by failing to act to prevent harm. Harm can include ill treatment that is not physical as well as the impact of witnessing ill treatment of others. This can be particularly relevant, for example, in relation to the impact on children of all forms of domestic abuse, including where they see, hear or experience its effects. Children may be abused in a family or in an institutional or community setting by those known to them or, more rarely, by others. Abuse can take place wholly online, or technology may be used to facilitate offline abuse. Children may be abused by an adult or adults or by another child or children.

24.4 **Neglect** is the persistent failure to meet a child's basic physical and/or psychological needs, likely to result in the serious impairment of the child's health or development. Neglect may occur during pregnancy as a result of maternal substance abuse. Once a child is born, neglect may involve a parent or carer failing to:

- 24.4.1 Provide adequate food, clothing, and shelter (including exclusion from home or abandonment).
- 24.4.2 Protect a child from physical and emotional harm or danger.
- 24.4.3 Ensure adequate supervision (including the use of inadequate caregivers); or

24.4.4 Ensure access to appropriate medical care or treatment.

24.5 It may also include neglect of, or unresponsiveness to, a child's basic emotional needs.

24.6 The following may be indicators of neglect (this is not designed to be used as a checklist):

- Constant hunger.
- Stealing, scavenging and/or hoarding food.
- Frequent tiredness or listlessness.
- Frequently dirty or unkempt.
- Often poorly or inappropriately clad for the weather.
- Poor school attendance or often late for school.
- Poor concentration.
- Affection or attention seeking behaviour.
- Illnesses or injuries that are left untreated.
- Failure to achieve developmental milestones, for example growth, weight.
- Failure to develop intellectually or socially.
- Responsibility for activity that is not age appropriate such as cooking, ironing, caring for siblings.
- The child is regularly not collected or received from school; or
- The child is left at home alone or with inappropriate carers.
- Adolescent neglect
- Affluent neglect
- Educational neglect

24.7 **Physical Abuse** may involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocating or otherwise causing physical harm to a child. Physical harm may also be caused when a parent or carer fabricates the symptoms of, or deliberately induces, illness in a child.

24.8 The following may be indicators of physical abuse (this is not designed to be used as a checklist):

- Multiple bruises in clusters, or of uniform shape.
- Bruises that carry an imprint, such as a hand or a belt.
- Bite marks.
- Round burn marks.
- Multiple burn marks and burns on unusual areas of the body such as the back, shoulders, or buttocks.
- An injury that is not consistent with the account given.
- Changing or different accounts of how an injury occurred.
- Bald patches.
- Symptoms of drug or alcohol intoxication or poisoning.
- Unaccountable covering of limbs, even in hot weather.
- Fear of going home or parents being contacted.
- Fear of medical help.
- Fear of changing for PE.
- Inexplicable fear of adults or over-compliance.
- Violence or aggression towards others including bullying; or
- Isolation from peers.

24.9 **Sexual Abuse** involves forcing or enticing a child or young person to take part in sexual activities, not necessarily involving a high level of violence, whether the child is aware of what is happening. The activities may involve physical contact, including assault by penetration (for example, rape or object penetration) or non-penetrative acts such as masturbation, kissing, rubbing, and touching outside of clothing. They may also include

non-contact activities, such as involving children in looking at, or in the production of, sexual images, watching sexual activities, encouraging children to behave in sexually inappropriate ways, or grooming a child in preparation for abuse (including via the internet and/or use of Artificial Intelligence). Sexual abuse is not solely perpetrated by adult males. Women can also commit acts of sexual abuse, as can other children. This can be committed by an individual or an organised network and most sexual abuse is committed by individuals known to the victim.

The following may be indicators of sexual abuse (this is not designed to be used as a checklist):

- Sexually explicit play or behaviour or age-inappropriate knowledge.
- Anal or vaginal discharge, soreness, or scratching.
- Reluctance to go home.
- Inability to concentrate, tiredness.
- Refusal to communicate.
- Thrush, persistent complaints of stomach disorders or pains.
- Eating disorders, for example anorexia nervosa and bulimia.
- Attention seeking behaviour, self-mutilation, substance abuse.
- Aggressive behaviour including sexual harassment or molestation.
- Unusual compliance.
- Regressive behaviour, enuresis, soiling.
- Frequent or open masturbation, touching others inappropriately.
- Depression, withdrawal, isolation from peer group.
- Reluctance to undress for PE or swimming; or
- Bruises or scratches in the genital area.

24.10 Following the Rotherham review and more recently noted in the Crime and Policing Bill 2026, all staff follow their mandatory reporting duty to report sexual abuse directly to the police. This is included in staff training.

24.11 Further help and support can be gained from the Lucy Faithful Foundation, who we work closely with: Lucy Faithfull Foundation - Preventing child sexual abuse

24.12 **Emotional Abuse:** the persistent emotional maltreatment of a child such as to cause severe and adverse effects on the child's emotional development. It may involve conveying to a child that they are worthless or unloved, inadequate, or valued only insofar as they meet the needs of another person. It may include verbal abuse, such as persistent criticism, belittling, or name-calling, as well as not giving the child opportunities to express their views, deliberately silencing them or 'making fun' of what they say or how they communicate. It may feature age or developmentally inappropriate expectations being imposed on children. These may include interactions that are beyond a child's developmental capability as well as overprotection and limitation of exploration and learning or preventing the child from participating in normal social interaction. It may involve seeing or hearing the ill treatment of another. It may involve serious bullying (including cyberbullying), causing children frequently to feel frightened or in danger, or the exploitation or corruption of children. Some level of emotional abuse is involved in all types of maltreatment of a child, although it may occur alone.

24.13 The following may be indicators of emotional abuse (this is not designed to be used as a checklist):

- The child consistently describes him/herself in very negative ways – as stupid, naughty, hopeless, ugly.
- Over-reaction to mistakes.
- Delayed physical, mental, or emotional development.
- Sudden speech or sensory disorders.
- Inappropriate emotional responses, fantasies.
- Neurotic behaviour: rocking, banging head, regression, tics and twitches.

- Self-harming, drug, or solvent abuse.
- Fear of parents being contacted.
- Running away.
- Compulsive stealing.
- Appetite disorders - anorexia nervosa, bulimia; or
- Soiling, smearing faeces, enuresis.

N.B.: Some situations where children stop communicating suddenly (known as “traumatic mutism”) can indicate maltreatment.

Parental response

24.14 Research and experience indicate that the following responses from parents may suggest a cause for concern across all four categories:

- Delay in seeking treatment that is obviously needed.
- Unawareness or denial of any injury, pain, or loss of function (for example, a fractured limb).
- Incompatible explanations offered, several different explanations or the child is said to have acted in a way that is inappropriate to her/his age and development.
- Reluctance to give information or failure to mention other known relevant injuries.
- Frequent presentation of minor injuries.
- A persistently negative attitude towards the child.
- Unrealistic expectations or constant complaints about the child.
- Alcohol misuse or other drug/substance misuse.
- Parents request removal of the child from home; or
- Violence between adults in the household.
- Evidence of coercion and control.

24.15 **Disabled Children:** When working with children with disabilities, practitioners need to be aware that additional possible indicators of abuse and/or neglect may also include:

- A bruise in a site that may not be of concern on an ambulant child such as the shin, maybe of concern on a non-mobile child.
- Not getting enough help with feeding leading to malnourishment.
- Poor toileting arrangements.
- Lack of stimulation.
- Unjustified and/or excessive use of restraint.
- Rough handling, extreme behaviour modification such as deprivation of medication, food, or clothing, disabling wheelchair batteries.
- Unwillingness to try to learn a child’s means of communication.
- Ill-fitting equipment, for example, callipers, sleep boards, inappropriate splinting.
- Misappropriation of a child’s finances; or
- Inappropriate invasive procedures.

25. Appendix 2 - Specific safeguarding issues

Child abduction and community safety incidents

25.1 Child abduction is the unauthorised removal or retention of a minor from a parent or anyone with legal responsibility for the child. Child abduction can be committed by parents or other family members; by people known but not related to the victim (such as neighbours, friends and acquaintances); and by strangers.

25.2 Other community safety incidents in the vicinity of our school can raise concerns amongst children and parents, for example, people loitering nearby or unknown adults engaging children in conversation. As children get older and are granted more independence (for example, as they start walking to school on their own) it is important they are given practical advice on how to keep themselves safe.

25.3 It is important that lessons focus on building children's confidence and abilities rather than simply warning them about all strangers. Further information is available at: Home - Action Against Abduction and Home - Clever Never Goes

Behaviours linked to safeguarding issues

25.4 All staff have an awareness of safeguarding issues that can put children at risk of harm. Presenting behaviours linked to issues such as drug taking and or alcohol misuse, **unexplained absence or persistently absent from education,** serious violence (including the link to county lines), radicalisation and consensual and non-consensual sharing of nude and semi-nude images and/or videos can be signs that children are at risk.

Bullying, including Cyberbullying

25.5 Bullying may be defined as deliberately hurtful behaviour, usually repeated over a period, where it is difficult for those bullied to protect themselves. It can take many forms, but the main types are:

25.5.1 Physical (e.g., hitting, kicking, theft)
25.5.2 Verbal (e.g., racist, or homophobic remarks, threats, name-calling)
25.5.3 Emotional (e.g., isolating an individual from the activities and social acceptance of their peer group)
25.5.4 Cyberbullying (including sexting)

Guidance on bullying can be Preventing & tackling bullying
Cyberbullying advice
Cyber bullying: advice for headteachers and school staff

Child on child abuse (including sexual violence and sexual harassment)

25.6 **All** staff have the knowledge and awareness that children are capable of abusing other children (including online). All staff are clear about our school's policy and procedure regarding child-to-child abuse.

25.7 Child-to-child abuse can occur, both physically and verbally, either online or face to face, between two children of **any** age and sex, with a single child or group of children and can happen both inside and outside of our school. Children who are victims of this abuse, will find the experience stressful and distressing and it is likely to have an adverse effect on their educational attainment. This type of abuse can exist on a continuum and may overlap, can occur online and offline (both physical and verbal) and are never acceptable.

25.8 **All** staff recognise the indicators and signs of child-to-child abuse and know how to identify it and respond to reports of it. They understand the importance of the **timely** challenge of inappropriate behaviours between peers, many listed below, that are abusive in nature and are aware of the importance of identifying any concerns

at the earliest opportunity. They are aware of the importance of:

25.8.1 Making clear that child-to-child abuse including sexual violence and sexual harassment, is never acceptable and that that we have a zero-tolerance approach.
25.8.2 Not dismissing this abuse as “banter”, “part of growing up”, “just having a laugh” or “boys being boys”; and
25.8.3 Challenging behaviours (potentially criminal in nature), such as physical and sexual assaults e.g. grabbing bottoms, breasts, and genitalia, flicking bras and the lifting up of skirts.

25.9 **All** staff know that if we do not challenge and support our children that this will lead to a **culture** of unacceptable behaviours, an unsafe environment for children and in worst case scenarios a culture that normalises abuse leading to children accepting it as normal and not coming forward to report it.

25.10 We know that the initial response to a report from a child is vitally important. We do not want to miss that opportunity and so we reassure victims that their reports are being taken seriously and that they will be supported and kept safe. We never give victims the impression that they are creating a problem by reporting sexual violence or sexual harassment. We reassure victims that they should not feel ashamed for making a report.

25.11 We have well promoted and easily understood systems in place so that our children feel confident to knowing their concerns will be treated seriously.

25.12 **All** victims are reassured that they are being taken seriously, regardless of how long it has taken them to come forward, and that they will be supported and kept safe. Abuse that occurs online or outside of the school is not downplayed and will be treated equally seriously. A victim is never given the impression that they are creating a problem by reporting sexual violence or sexual harassment. Victims are never made to feel ashamed for making a report. We ensure that children know that the law is in place to protect them rather than criminalise them, and we will explain this to them in such a way that avoids alarming or distressing them.

25.13 Staff are aware of the groups that are potentially more at risk as evidence shows that girls, children with SEND and LGBT children are at greater risk. The DfE states that child on child abuse (including harassment and violence should be taken as seriously as abuse by adults and should be subject to the same child protection procedures.

25.14 Victims of child-to-child abuse will be supported by the school’s pastoral system and referred to specialist agencies if appropriate. Risk assessments and/or safety planning are an integral part of this support plan, particularly regarding the post incident management.

25.15 **All** staff understand, that even if there are no reports in our setting, this does not mean that it is not happening, it may be the case that it is just not being reported. As such it is important that if our staff have any concerns regarding child-to-child abuse, they speak to the Designated Safeguarding Lead (DSL) or deputy (DDSL). Our staff will not develop high thresholds before acting.

25.16 Child-on-child abuse (including harassment and violence). is most likely to include, but may not be limited to:

- bullying (including cyberbullying, prejudice-based and discriminatory bullying).
- abuse in intimate personal relationships between peers.
- physical abuse such as hitting, kicking, shaking, biting, hair pulling, or otherwise causing physical harm (this may include an online element which facilitates, threatens and/or encourages physical abuse).

- sexual violence such as rape, assault by penetration including penetration by objects and sexual assault and may include an online element which facilitates, threatens and/or encourages sexual violence. Causing someone to engage in sexual activity without consent, such as forcing someone to strip, touch themselves sexually, or to engage in sexual activity with a third party.
- sexual harassment such as sexual comments, remarks about clothes and/or appearance, jokes, taunting and online sexual harassment. This also includes the telling of sexual stories, making lewd comments and calling someone sexual names and physical behaviour, such as: deliberately brushing against someone, interfering with someone's clothes, and displaying pictures, photos or drawings of a sexual nature; and online sexual harassment.
- Self-generated intimate images and/or videos including those generated using AI e.g. deepfakes. Consensual image sharing, especially between older children of the same age, may require a different response. It might not be abusive – but children still need to know it is illegal- whilst non-consensual is illegal and abusive.
- upskirting, which typically involves taking a picture under a person's clothing without their permission, with the intention of viewing their genitals or buttocks to obtain sexual gratification, or cause the victim humiliation, distress, or alarm; and
- initiation/hazing type violence and rituals (this could include activities involving harassment, abuse or humiliation used as a way of initiating a person into a group and may also include an online element).

25.17 **All** staff are aware of the importance of understanding intra familial harms and any necessary support for siblings following incidents.

25.18 **All** staff **are** clear as to the school's policy and procedures with regards to child-to-child abuse and the important role they play in preventing it and responding where they believe a child may be at risk from it.

25.19 **All** staff are aware that when managing incidents internally, we may decide that the children involved do not require referral to statutory services but may benefit from other support. Universal services and community based Early support play a crucial role in identifying emerging problems and providing support at an early stage. They are not an individual service, but a system of support delivered by local authorities and their partners working together and taking collective responsibility to provide the right provision in their area.

25.20 This level of Early support is provided through universal services and other voluntary and community services. This includes services such as education and health services, as well as support delivered through Best Start Family Hubs, youth services, after school clubs and housing provision.

25.21 **The** DSL / DDSLs know what the local Early support/family help process is and how and where to access support.

25.22 **All** DSLs / DDSLs are aware of the Hackett Tool and the Brooke Traffic Light Tool and use these to determine level of threshold and to direct action and support for a child who has displayed inappropriate/problematic or Harmful Sexual behaviour.

25.23 **All** DSLs / DDSLs are aware of Gweres Kernow and know that they can seek help, guidance and advice from this team regarding any incidence of child-to-child abuse.

25.24 If staff have a concern about a child or a child makes a report to them, they will follow our safeguarding referral process. As in any case, if staff are in any doubt as to what to do, they should speak to the DSL/DDSL. Our behaviour policy will support any sanctions.

Guidance Documents:

- Disrespect NoBody campaign
- CEOP-Safety centre
- UKCIS Guidance: Sharing Nudes and Semi-Nudes
- Review of sexual abuse in schools and colleges - GOV.UK (www.gov.uk)
- Searching, screening and confiscation in schools
- Sharing nudes and semi-nudes: advice for education settings working with children and young people
- Undressed (lgfl.net)
- Lucy Faithfull Foundation - Preventing child sexual abuse

Unexplained absence or persistent absence from Education

25.25 **All** professionals working with children, as well as the wider community can help by remaining vigilant to children's safety. The law states every child should be receiving an education, and we stand a better chance of ensuring a child's safety if we know where and how they are receiving this. The Education and Inspections Act 2006 places a duty on local authorities in England and Wales to make arrangements to identify children and young people of compulsory school age missing education in their area; we work closely to ensure we put appropriate safeguarding responses in place for children who go missing from education.

25.26 A child who is absent from school with no explanation or who is persistently absent, particularly repeatedly, can be a vital warning sign of a range of safeguarding risks, including abuse and neglect, which may include sexual abuse or exploitation; child criminal exploitation; mental health problems; substance abuse and other issues. Early intervention is necessary to identify the existence of any underlying safeguarding risk and to help prevent the risks of them going missing in future. All staff are aware that when children are missing in education, they are rarely deliberately missing themselves or choosing not to attend, rather there is often an underlying safeguarding reason.

25.27 Our school holds **at least 2** emergency contact numbers for each pupil. If a child goes missing from our school and we are unable to locate them, we will inform parents/carers and we will also contact the Police to report them missing. This will ensure that the Police and other partners have a true picture of missing episodes, which are indicators of risk for some children.

25.28 In our school, we have robust monitoring procedures for attendance which alert us to the fact that a child's whereabouts is not known within the first hour of the school day. Staff follow up on any absences promptly, with home visits made when appropriate.

25.29 The school notifies the Local Authority of any pupil/student who fails to attend school regularly after making reasonable enquiries or has been absent without the school's permission for a continuous period of 10 days or more. The school (regardless of designation) also alerts the Local Authority of any pupil/student who is to be deleted from the admission register because s/he:

- Has been taken out of school by their parents and is being educated outside the school system (e.g., elective home education);
- Has ceased to attend school and no longer lives within a reasonable distance of the school at which s/he is registered (moved within the city, within the country or moved abroad but failed to notify the school of the change);
- Displaced because of a crisis e.g., domestic violence or homelessness;
- Has been certified by the school medical officer as unlikely to be in a fit state of health to attend school before ceasing to be of compulsory school age, and neither s/he nor his/her parent has indicated the intention to continue to attend the school after ceasing to be of compulsory school age;

- Is in custody for a period of more than four months due to a final court order and the proprietor does not reasonably believe that s/he will return to the school at the end of that period; or
- Has been permanently excluded.

25.30 Whilst we understand that many children, whom parents decide to electively home educate will be safe and receive a good standard of education, this is not the case for all. We are aware of the potential risks to an electively home educated child and a child being "unseen" and possible safeguarding concerns. Where we have any concerns for a child who is withdrawn from our school roll, we will always make referrals into the MASSH and the child protection file will be forwarded to that team.

25.31 We will always take reasonable enquiries to ascertain the whereabouts of children that would be considered 'missing'.

25.32 Children who are absent from education for prolonged periods and/or on repeated occasions can act as a vital warning sign to a range of safeguarding issues, including neglect, child sexual and child criminal exploitation - particularly county lines. It is important that our response to persistently absent pupils and children absent from education supports identifying such abuse, including exploitation and in the case of absent pupils, helps prevent the risk of them becoming a child missing education in the future.

25.33 This includes when problems are first emerging but also where children are already known to local authority children's social care and need a social worker (such as a child who is a child in need or who has a child protection plan, or is a looked after child), where being absent from education may increase known safeguarding risks within the family or in the community.

25.34 Further information and support, includes the government guidance Working together to improve school attendance - GOV.UK which has now been made a statutory requirement within schools. This includes information on how schools should work with local authority children's services where school absence indicates safeguarding concerns.

- Information regarding schools' duties regarding children missing education, including information schools must provide to the local authority when removing a child from the school roll at standard and non-standard transition points, can be found in the department's statutory guidance: Children missing education - GOV.UK (www.gov.uk)
- General information and advice for schools and colleges can be found in the Government's Missing Children and Adults strategy - GOV.UK (www.gov.uk)

Child Missing from Home or Care

25.35 There are strong links between children involved in criminal and sexual exploitation and other behaviours such as unexplained absences from home, care or school, bullying, self-harm, teenage pregnancy, truancy, and substance misuse.

25.36 In addition, some children are particularly vulnerable, for example, children with special needs, those in residential or foster care, those leaving care, migrant children, particularly those who are unaccompanied, those forced into marriage, those involved in gangs and unaccompanied asylum-seeking children.

25.37 Most children who go missing are not in care and go missing from their family home. However, children who are looked after are much more likely to run away than those who live at home, and over 50% of young people in care have run away at some point.

Guidance document:
Children who run away or go missing from home or care

Child Sexual Exploitation (CSE) and Child Criminal Exploitation (CCE)

25.38 Both CSE and CCE are forms of abuse that occur where an individual or group takes advantage of an imbalance in power to coerce, manipulate or deceive a child into taking part in sexual or criminal activity, in exchange for something the victim needs or wants, and/or for the financial advantage or increased status of the perpetrator or facilitator and/or through violence or the threat of violence.

25.39 CSE and CCE can affect children, both male and female and can include children who have been moved (commonly referred to as trafficking) for the purpose of exploitation.

Child Criminal Exploitation (CCE)

25.40 Some specific forms of CCE can include children being forced or manipulated into transporting drugs or money through county lines, working in cannabis factories, shoplifting, or pickpocketing. They can also be forced or manipulated into committing vehicle crime or threatening/committing serious violence to others. We are also aware of the emerging trend and risk to children from so called "chicken shop" grooming. What is chicken shop grooming? (breckfoundation.org)

25.41Children can become trapped by this type of exploitation as perpetrators can threaten victims (and their families) with violence or entrap and coerce them into debt. They may be coerced into carrying weapons such as knives or begin to carry a knife for a sense of protection from harm, from others. As children involved in criminal exploitation often commit crimes themselves, their vulnerability as victims is not always recognised by adults and professionals, (particularly older children), and they are not treated as victims despite the harm they have experienced. They may still have been criminally exploited even if the activity appears to be something they have agreed or consented to.

25.42 It is important to note that the experience of girls who are criminally exploited can be very different to that of boys. The indicators may not be the same, however professionals should be aware that girls are at risk of criminal exploitation too. It is also important to note that both boys and girls being criminally exploited may be at higher risk of sexual exploitation.

Some of the following can be indicators of CCE:

- children who appear with unexplained gifts or new possessions.
- children who associate with other young people involved in exploitation.
- children who suffer from changes in emotional well-being.
- children who misuse drugs and alcohol.
- children who go missing for periods of time or regularly come home late.
- children who regularly miss school or education or do not take part in education.

Guidance documents:

- Safeguarding children who may have been trafficked
- Exploitation of children and young people - Cornwall Council

Child sexual exploitation (CSE)

25.43 CSE is a form of child sexual abuse. Sexual abuse may involve physical contact, including assault by

penetration (for example, rape or oral sex) or nonpenetrative acts such as masturbation, kissing, rubbing, and touching outside clothing. It may include non-contact activities, such as involving children in the production of sexual images, forcing children to look at sexual images or watch sexual activities, encouraging children to behave in sexually inappropriate ways or grooming a child in preparation for abuse including via the internet.

25.44 This can be committed or facilitated by an organised network or gang, and victims may identify as part of this group. This may constitute modern slavery.

25.45 CSE can occur over time or be a one-off occurrence and may happen without the child's immediate knowledge e.g., through others sharing videos or images of them on social media.

25.46 CSE can affect any child who has been coerced into engaging in sexual activities. This includes 16- and 17-year-olds who can legally consent to have sex. This can be committed by an individual or an organised network and most sexual abuse is committed by those previously known to the victim. Some children do not realise they are being exploited and may believe they are in a genuine romantic relationship. As with CCE, victims are not always recognised and can be criminalised for actions they take whilst under coercion. This remains a significant concern, as professionals continue to encounter cases where children are manipulated, groomed, and exploited without fully understanding the abuse they are experiencing.

Guidance documents:

Child Sexual Exploitation Definition & Guidance
Know about CSE

County Lines

25.47 County lines is a term used to describe gangs and organised criminal networks involved in exporting illegal drugs (primarily crack cocaine and heroin) into one or more importing areas (within the UK), using dedicated mobile phone lines or other form of "deal line".

25.48 Exploitation is an integral part of the county lines offending model with children and vulnerable adults exploited to move and/or store drugs and money. Offenders will often use coercion, intimidation, violence (including sexual violence) and weapons to ensure compliance of victims. Children can be targeted and recruited into county lines in several locations including schools, further and higher educational institutions, pupil referral units, special educational needs schools, children's homes, and care homes.

25.49 Children are often recruited to move drugs and money between locations and are known to be exposed to techniques such as 'plugging', where drugs are concealed internally to avoid detection. Children can easily become trapped by this type of exploitation as county lines gangs create drug debts and can threaten serious violence and kidnap towards victims (and their families) if they attempt to leave the county lines network.

25.50 One of the ways of identifying potential involvement in county lines are missing episodes (both from home and school), when the victim may have been trafficked for the purpose of transporting drugs and a referral to the National Referral Mechanism (NRF) should be considered via the Police. Further information can be found here National Referral Mechanism

25.51 If a child is suspected to be at risk of or involved in county lines, a safeguarding referral should be considered alongside consideration of availability of local services/third sector providers who offer support to victims of county lines exploitation.

25.52 Like other forms of abuse and exploitation, county lines exploitation:

- Can affect any child or young person (male or female) under the age of 18 years.
- Can affect any vulnerable adult over the age of 18 years.
- Can still be exploitation even if the activity appears consensual.
- Can involve force and/or enticement-based methods of compliance and is often accompanied by violence or threats of violence.
- Can be perpetrated by individuals or groups, males or females, and young people or adults and
- Is typified by some form of power imbalance in favour of those perpetrating the exploitation. Whilst age may be the most obvious, this power imbalance can also be due to a range of other factors including gender, cognitive ability, physical strength, status, and access to economic or other resources.

25.53 Exploitation can be committed or facilitated by an organised network or gang, and victims may identify as part of this group. This may constitute modern slavery. Victims may be criminalised for actions taken under coercion, however we are aware that these children are victims and should be treated as such.

Guidance Document:

- Criminal Exploitation of Children and Vulnerable Adults; County Lines
- County Lines toolkit
- understanding the alpha victim - Google Search

Cybercrime

25.54 Cybercrime is criminal activity committed using computers and/or the internet. It is broadly categorised as either 'cyber-enabled' (crimes that can happen off-line but are enabled at scale and at speed on-line) or 'cyber dependent' (crimes that can be committed only by using a computer). Cyber-dependent crime continues to represent one of the most significant and rapidly evolving threats within the United Kingdom's (UK) crime landscape.

25.55 Offences under the Computer Misuse Act 1990 (CMA) have risen substantially. Young people across the UK experiment with illegal online activity, often without understanding the legal or ethical implications. The impact of cybercrime extends well beyond immediate financial losses, with scope to cause disruption to national infrastructure. Cyber-dependent crimes include:

- unauthorised access to computers (illegal 'hacking'), for example accessing a school's computer network to look for test paper answers or change grades awarded
- 'Denial of Service' (Dos or DDoS) attacks or 'booting'. These are attempts to make a computer, network or website unavailable by overwhelming it with internet traffic from multiple sources, and,
- making, supplying or obtaining malware (malicious software) such as viruses, spyware, ransomware, botnets and Remote Access Trojans with the intent to commit further offence, including those above.

25.56 Children with particular skills and interest in computing and technology may inadvertently or deliberately stray into cyber-dependent crime. If there are concerns about a child in this area, the designated safeguarding lead (or a deputy), should consider referring into the Cyber Choices programme. This is a nationwide preventative police programme supported by the Home Office and led by the National Crime Agency, working with regional and local policing. It aims to intervene where young people are at risk of committing, or being drawn into, low-level cyber dependent offences and divert them to a more positive use of their skills and interests. Note that
25.57 Cyber Choices does not currently cover 'cyber-enabled' crime such as fraud, purchasing of illegal drugs on-line and child sexual abuse and exploitation, nor other areas of concern such as on-line bullying or general on-line safety.

25.58 Additional advice can be found at: Cyber Choices, 'NPCC- When to call the Police' and National Cyber Security Centre - NCSC.GOV.UK.

Domestic Abuse

25.59 Any incident or pattern of incidents of controlling, coercive or threatening behaviour, violence, or abuse between those aged 16 or over who are or have been intimate partners or family members regardless of gender or sexuality. This can encompass but is not limited to the following types of abuse:

- Psychological
- Physical
- Sexual
- Financial
- Emotional

25.60 Children can be victims of domestic abuse. They may see, hear, or experience the effects of abuse at home and/or suffer domestic abuse in their own intimate relationships (teenage relationship abuse). Exposure to domestic abuse and/or violence can have a serious, long lasting emotional and psychological impact on children. In some cases, a child may blame themselves for the abuse or may have had to leave the family home as a result. Domestic abuse affecting young people, can also occur within their personal relationships, as well as in the context of their home life. We will signpost and support our children/ young people.

25.61 We are an Operation Encompass school and act appropriately when we receive an alert to support the children in our school.

25.62 Operation Encompass involves the sharing of personal and sensitive information about children and families. It is vital that within our school, we comply with the data protection laws. Police forces and educational settings are responsible for deciding how and where information about incidents and notifications are made. They must ensure it remains confidential, is held securely, and adheres to the requirements of the data protection laws. The designated safeguarding lead is responsible for leading on all safeguarding and child protection matters within an educational setting. They are likely to be the Key Adult for Operation Encompass notifications and are responsible for making safeguarding referrals to appropriate agencies, maintaining up-to-date safeguarding policies and training, overseeing record-keeping, and liaising with families where appropriate. DSLs may wish to use a central safeguarding inbox to ensure they have oversight over all Operation Encompass notifications.

25.63 The notification should include:

- the police reference number
- the name, date of birth and protected characteristics (e.g., disability, race, religion etc.) of any child from that education setting who is related to any adult involved in the incident, whether the adult is the alleged perpetrator or non-abusive relative
- the relationship of the child to the victim and to the perpetrator
- the location, time and date of the incident
- if the child was present, and if so, where they were. (Notifications should be shared even if the child was not present at this particular incident), and
- the voice of the child, such as what they are saying and how they are behaving. The notification should not include:
- information or reference to sexual offences disclosed at the domestic abuse incident. This must not be disclosed in the notification. Under the Sexual Offences (Amendment) Act 1992, anonymity for victims of sexual offences must be preserved. The Operation Encompass charity provides an advice and helpline service for all staff members from education settings who may be concerned about children who have

experienced domestic abuse. The helpline is available 8:00 to 13:00, Monday to Friday on 0204 513 9990 (charged at local rate).

Guidance Documents:

- Domestic Violence and Abuse
- NSPCC-Domestic Abuse
- Operation Encompass helpline 0204 513 9990 (8am-1pm Mon-Friday)
- NSPCC- UK domestic-abuse Signs Symptoms Effects
- Refuge what is domestic violence/effects of domestic violence on children
- Safe Young Lives: Young people and domestic abuse | Safelives
- Domestic abuse: specialist sources of support (includes information for adult victims, young people facing abuse in their own relationships and parents experiencing child to parent violence/abuse)
- Operation Encompass (includes information for schools on the impact of domestic abuse on children)
- The Home Office publish guidance on Controlling or coercive behaviour which provides clear information on what constitutes controlling or coercive behaviour and how to identify the offence.

Drugs

25.64 There is evidence that children and young people are increasingly misusing alcohol and illegal drugs. Consequences range from non-attendance and poor attainment at school, poor health, committing crime to support 'habits' and increased risk of being a victim of violent crime and criminal exploitation, including sexual exploitation.

Guidance Documents:

- NSPCC-Parental Substance Misuse
- Drugs Advise for Schools

Perplexing Presentations or fabricated and Induced Illness (FII)

25.65 Fabricated or Induced Illness is a condition whereby a child suffers harm through the deliberate action of their carer, and which is attributed by the adult to another cause.

25.66 There may be several explanations for these circumstances, and each requires careful consideration and review. Concerns about a child's health should be discussed with a health professional who is involved with the child.

NHS-Overview-Fabricated or Induced Illness
Perplexing Presentations (PP)/Fabricated or Induced Illness (FII) in children – guidance - RCPCH Child Protection Portal

Homelessness

25.67 Being homeless or being at risk of becoming homeless presents a real risk to a child's welfare. The DSL/DDSL are aware of local contact details and referral routes into local housing organisations, so they can raise/progress concerns at the earliest opportunity.

25.68 Indicators of risk include household debt, rent arrears, domestic abuse, and anti-social behaviour, as well as the family being asked to leave a property. Whilst referrals and/or discussion with the Local Housing Authority will be progressed as appropriate, and in accordance with local procedures, this will **not** replace a referral into

children's social care where a child has been harmed or is at risk of harm.

25.69 We also recognise that in some cases 16/17 yr olds could be living independently from their parents or guardians and they will require a different level of intervention and support. Children's services will be the lead agency for these young people and the DSL will ensure that appropriate referrals are made based on the child's circumstances.

Children who are lesbian, gay, bisexual, or gender questioning

25.70 A child or young person being lesbian, gay, or bisexual is not in itself a risk factor for harm; however, they can sometimes be vulnerable to discriminatory bullying. In some cases, a child who is perceived by other children to be lesbian, gay, or bisexual (whether they are or not) can be just as vulnerable as children who are. We consider how to address vulnerabilities such as the risk of bullying and take steps to prevent it, including putting appropriate sanctions in place.

25.71 It is not for our school to initiate any action when children question their gender. We understand that it is common for children to engage in activities that are less typically associated with their sex. For example, at primary school age, girls may play with trucks, or boys may dress in clothes that are perceived as feminine. Sometimes young children also go through a period of questioning their gender but for the majority this will not continue into adulthood, while a small proportion may continue to question their gender and this feeling may intensify into puberty.

25.72 We will therefore take time to understand the thoughts and feelings of any pupil who is questioning their gender and show an appropriate level of professionally curiosity about the full range of the child's experiences. We remain aware of the potential vulnerabilities of children who are questioning their gender, including the possibility of complex mental health and psychosocial needs, for example relating to relationships with family, peers or their broader social environment, including discriminatory bullying.

25.73 We adopt policies across our school that maintain flexibility and avoid rigid rules based on gender stereotypes. Our school is a respectful environment where bullying is never tolerated, We know that bullying has a detrimental impact on young people's mental health and their ability to thrive at school and college. Bullying can affect a child's attainment and wellbeing. We are clear that all forms of bullying, for whatever reason, are unacceptable and take a strong stand against it.

25.74 Any request made by a child or parent to aid in transitioning, will result in our school working with parents to determine what is in the best interests of the child as well as considering any clinical evidence or advice. We will also seek advice from any additional non clinical professional where relevant (for example the SENCO) and DSL. In these situations, we will consider everything that could be affecting a child, including whether they have any wider health issues or neurodiversity. In considering the best interests of children, we adopt the principle of taking a careful approach and are conscious of safeguarding concerns relating to primary aged children.

25.75 We are aware of evidence from the Cass review that noted evidence that children who socially transition before puberty are more likely to proceed to a medical pathway than those who do not. We also keep in mind that some children who socially transition before puberty will be "living in stealth" meaning other pupils and/or staff may be unaware of their biological sex. We keep in mind the emphasis in the Cass Review on early clinical involvement when families are considering social transition for pre-pubertal children, including how to support their children in a non-directive way, whilst also keeping options open and flexible.

Honour-based Abuse

25.76 So-called 'honour-based' abuse (HBA) encompasses incidents or crimes which have been committed to protect or defend the honour of the family and/or the community, including female genital mutilation (FGM), forced marriage, and practices such as breast ironing. Abuse committed in the context of preserving "honour" often involves a wider network of family or community pressure and can include multiple perpetrators. It is important to be aware of this dynamic and additional risk factors, when deciding what form of safeguarding action to take. All forms of HBA are abuse (regardless of the motivation) and should be handled and escalated as such. Professionals in all agencies, and individuals and groups in relevant communities, need to be alert to the possibility of a child being at risk of HBA, or already having suffered HBA.

Female Genital Mutilation (FGM)

25.77 FGM comprises of all procedures involving partial or total removal of the external female genitalia or other injury to the female genital organs. It is illegal in the UK and a form of child abuse with long-lasting harmful consequences. It is known by several names including "cutting", "female circumcision" or "initiation". The term female circumcision suggests that the practice is like male circumcision, but it bears no resemblance to male circumcision, and it has serious health consequences with no medical benefits. FGM is also linked to domestic abuse, particularly in relation to "honour-based abuse".

25.78 FGM mandatory reporting duty for teachers Section 5B of the Female Genital Mutilation Act 2003 (as inserted by section 74 of the Serious Crime Act 2015) places a statutory duty upon teachers along with regulated health and social care professionals in England and Wales, to report to the police where they discover (either via disclosure by the victim or visual evidence) that FGM appears to have been carried out on a girl under 18.

25.79 Those failing to report such cases may face disciplinary sanctions. It is rare to see visual evidence, and children should not be examined but the same definition of what is meant by "to discover that an act of FGM appears to have been carried out" is used for all professionals to whom this mandatory reporting duty applies. Teachers **must** personally report to the police cases where they discover that an act of FGM appears to have been carried out. Unless there is good reason not to, they should still consider and discuss any such case with the DSL (or deputy) and involve children's social care as appropriate. The duty does not apply in relation to at risk or suspected cases (i.e. where staff do not discover that FGM appears to have been carried out, either through disclosure by the victim or visual evidence) or in cases where the woman is 18 or over. In these cases, staff will follow local safeguarding procedures.

Guidance Documents:

- Multi Agency Statutory guidance on Female Genital Mutilation
- Female Genital Mutilation Act 2003

Forced Marriage

25.80 Forcing a person into a marriage is a crime in England and Wales. A forced marriage is one entered into **without** the full and free consent of one or both parties and where violence, threats or any other form of coercion is used to cause a person to enter a marriage. The threats can be physical or emotional and psychological. A lack of full and free consent can be where a person does not consent or where they cannot consent (if they have learning disabilities, for example). Some perpetrators use perceived cultural practices, to coerce a person into marriage. Schools and colleges play an important role in safeguarding children from forced marriage.

25.81 There are some significant differences between the referral of a concern about a young person being forced into marriage and other child protection referrals. Professionals must be aware that sharing information with a

young person's parents, extended family, or members of their community, could put the young person in a situation of significant risk.

25.82 Any disclosure that indicates a young person may be facing a forced marriage must be taken seriously by professionals who should also realise that this could be 'one chance to save a life'. A forced marriage is a marriage in which one or both spouses do not consent to the marriage but are coerced into it. Duress can include physical, psychological, financial, sexual, and emotional pressure. In cases of vulnerable adults who lack the capacity to consent to marriage, coercion is not required for a marriage to be forced.

25.83 From February 2023 it has been a crime to carry out any conduct whose purpose is to cause a child to marry before their eighteenth birthday, even if violence, threats or another form of coercion are not used. As with the existing forced marriage law, this applies to non-binding, unofficial 'marriages' as well as legal marriages.

25.84 School and college staff can contact the Forced Marriage Unit for advice or information: Contact: 020 7008 0151 or email fmu@fcdo.gov.uk.

Guidance Document:

- Forced Marriage
- The right to choose: government guidance on forced marriage

Mental Health

25.85 **All** staff have an important role to play in supporting the mental health and wellbeing of our pupils and **are** aware that mental health problems can, in some cases, be an indicator that a child has suffered or is at risk of suffering abuse, neglect or exploitation. We have clear systems and processes in place for identifying possible mental health problems, including routes to escalate and clear referral and accountability systems.

25.86 Only appropriately trained professionals will attempt to make a diagnosis of a mental health problem. Education staff, however, are well placed to **observe** children day-to-day and identify those whose behaviour suggests that they may be experiencing a mental health problem or be at risk of developing one.

25.87 Where children have suffered abuse and neglect, or other potentially traumatic Adverse Childhood Experiences (ACE), this can have a lasting impact throughout childhood, adolescence and into adulthood. It is key that staff are aware of how these children's experiences, can impact on their mental health, behaviour, and education.

Guidance and helpful documents:

- Addressing Trauma and Adversity
- Mental Health and Behaviour in Schools Guidance.
- Preventing and tackling bullying
- Every Interaction Matters
- MIND-Parenting Capacity and Mental Health
- NSPCC-Mental Health and Parenting

25.88 If staff have a mental health concern about a child that is also a safeguarding concern, immediate action should be taken, following their child protection policy, and by speaking to the designated safeguarding lead or a deputy.

Online Safety

25.89 The use of technology has become a significant component of many safeguarding issues. Child Criminal Exploitation, Child Sexual Exploitation, radicalisation, sextortion, sexual predation, and technology often provides the platform that facilitates harm.

25.90 It is essential for our children to be safeguarded from potentially harmful and inappropriate online material. We have an effective whole school/college approach to online safety which empowers us to protect and educate pupils, students, and staff in their use of technology and establishes mechanisms for us to identify, intervene in, and escalate any concerns where appropriate.

25.91 The breadth of issues classified within online safety is considerable and ever evolving, but can be categorised into four areas of risk:

- **Content:** Exposure to illegal, inappropriate, or harmful material (e.g., self-harm sites, pornography, extremist views, fake news, and AI-generated misinformation).
- **Contact:** Interactions with harmful users, including adults posing as children for grooming, as well as AI chatbots and roleplay bots that simulate human interaction. The 2026 draft specifies that interactions with AI companions are a contact risk, meaning schools must look beyond blocked keywords to monitor grooming dynamics.
- **Conduct:** Personal online behaviour that can cause harm to self or others, such as cyberbullying, radicalization, or the sharing of self-generated intimate images (previously referred to as sexting).
- **Commerce:** Risks associated with online financial exploitation, including gambling, in-app purchases, financial scams, and predatory advertising.

25.92 If you feel your pupils, students or staff are at risk, please report it to the Anti-Phishing Working Group (https://apwg.org/).

25.93 Consideration of these 4Cs (above) provides the basis for our Online Safety policy.

25.94 We ensure that online safety is a running and interrelated theme whilst devising and implementing policies and procedures. We consider online safety in other relevant policies, when planning curriculum, teacher training, the role and responsibilities of the DSL and parental engagement. We have appropriate filtering and monitoring systems in place on school devices and school networks, and these are regulated, and risk assessed as part of the prevent duty.

25.95 Our filtering and monitoring standards will:

- identify and assign roles and responsibilities to manage filtering and monitoring systems. review filtering and monitoring provision at least annually.
- block harmful and inappropriate content without unreasonably impacting teaching and learning.
- have effective monitoring strategies in place that meet their safeguarding needs

25.96 The Governing body will review the standards and discuss with IT staff and service providers what more needs to be done to support schools and colleges in meeting this standard.

25.97 We have an online safety policy which identifies the usage and expected behaviour of children/students.

25.98 Furthermore, we understand the safety considerations and legal responsibilities when using Generative AI (either teacher-facing or pupil-facing)

Education at home/Remote learning

Where children are being asked to learn online at home, our school will refer to and use the links and resources provided by the DfE; Safeguarding in schools, colleges and other providers and safeguarding in remote education.

Guidance Documents:

- Children's Commissioner-Online Safety
- Teaching online safety in schools
- Appropriate Filtering and Monitoring
- CEOP-Safety Centre
- National Cyber Security Centre
- NSPCC-Undertaking remote teaching safely
- 360 Degree Safe - Online Safety Review Tool
- UKCCIS-UK Council for Child Internet Safety
- Education for a Connected World

Cybercrime

25.99 Cybercrime is criminal activity committed using computers and/or the internet. It is broadly categorised as either 'cyber-enabled' (crimes that can happen off-line but are enabled at scale and at speed on-line) or 'cyber dependent' (crimes that can be committed only by using a computer). Cyber-dependent crimes include:

- unauthorised access to computers (illegal 'hacking'), for example accessing a school's computer network to look for test paper answers or change grades awarded
- 'Denial of Service' (Dos or DDoS) attacks or 'booting'. These are attempts to make a computer, network or website unavailable by overwhelming it with internet traffic from multiple sources, and,
- making, supplying or obtaining malware (malicious software) such as viruses, spyware, ransomware, botnets and Remote Access Trojans with the intent to commit further offence, including those above. Children with particular skills and interest in computing and technology may inadvertently or deliberately stray into cyber-dependent crime.

25.100 If there are concerns about a child in this area, the designated safeguarding lead (or a deputy), will consider referring into the Cyber Choices programme. This is a nationwide police programme supported by the Home Office and led by the National Crime Agency, working with regional and local policing. It aims to intervene where young people are at risk of committing, or being drawn into, low-level cyber-dependent offences and divert them to a more positive use of their skills and interests. Note that Cyber Choices does not currently cover 'cyber-enabled' crime such as fraud, purchasing of illegal drugs on-line and child sexual abuse and exploitation, nor other areas of concern such as on-line bullying or general on-line safety. Additional advice can be found at: Cyber Choices - National Crime Agency Online fraud & Cybercrime | Devon & Cornwall Police (devon-cornwall.police.uk) National Cyber Security Centre - NCSC.GOV.UK

25.101 Guidance including that set out in Plan technology for your school - GOV.UK helps us to ensure that when planning and using digital technology in school, we are able to keep children safe. This ensures that we can prevent as far as reasonably possible cyber incidents and maintain our technology in a way that ensures we are Meeting digital and technology standards in schools and colleges - Guidance - GOV.UK

25.102 We are aware of the emergence of Artificial Intelligence and use the guidance Generative artificial intelligence (AI) in education - GOV.UK to ensure digital technologies are used safely in schools, including during lessons.

Private Fostering

25.103 A private fostering arrangement is one that is made privately (without the involvement of a local authority) for the care of a child under the age of 16 (under 18, if disabled) by someone other than a parent or immediate relative. If the arrangement is to last, or has lasted, for 28 days or more, it is categorised as private fostering.

25.104 Close relatives are defined as a grandparent, brother, sister, uncle, or aunt (whether of full blood or half blood or by marriage or civil partnership), or a stepparent.
People become involved in private fostering for all kinds of reasons. Examples of private fostering include:

- Children who need alternative care because of parental illness.
- Children whose parents cannot care for them because their work or study involves long or antisocial hours.
- Children sent from abroad to stay with another family, usually to improve their educational opportunities.
- Unaccompanied asylum seeking and refugee children.
- Teenagers who stay with friends (or other non-relatives) because they have fallen out with their parents.
- Children staying with families while attending a school away from their home area.

25.105 Our staff will notify the DSL/DDSL when they become aware of a private fostering arrangement. There is a mandatory duty on the school to inform Cornwall Children's Social Care of a private fostering arrangement by contacting (0300 123 1116), who then have a duty to check that the young person is being properly cared for and that the arrangement is satisfactory.

Guidance Document:

- Children Act 1989 – Private Fostering

Kinship Care

25.106 Kinship care is sometimes referred to as "A family and friends" care arrangement. It happens when a parent or someone else who has parental responsibility is no longer able to care for their child. The child then goes to live with a relative, a friend or other connected individual.

25.107 In the UK, there are more than 180,000 children in kinship care. Grandparents are the most common kinship carers, but older siblings, aunts, uncles, and people who know the child well can also take on the role. Individuals are known as a family and friend's carer if they are a grandparent, aunt, uncle, brother, sister or family friend looking after a child who can't be cared for by their birth parents. They must be approved as a foster carer if the local council has officially asked them to look after a child. If the local council didn't ask them to look after the child, they don't have to tell them the child has come to stay with them

25.108 Anyone giving full-time care to a child, can get information from:

- Kinship
- The Family Rights Group

25.109 In March 2024 the responsibilities of the Virtual School were extended to include children living in Kinship Care

Preventing Radicalisation

25.110 Children are vulnerable to extremist ideology and radicalisation. Similar to protecting children from other

forms of harms and abuse, protecting children from this risk should be a part of a schools' or colleges' safeguarding approach.

- **Extremism** is the vocal or active opposition to our fundamental values, including democracy, the rule of law, individual liberty and the mutual respect and tolerance of different faiths and beliefs. This also includes calling for the death of members of the armed forces.
- **Radicalisation** refers to the process by which a person comes to support terrorism and extremist ideologies associated with terrorist groups.
- **Terrorism** is an action that endangers or causes serious violence to a person/people; causes serious damage to property; or seriously interferes or disrupts an electronic system. The use or threat must be designed to influence the government or to intimidate the public and is made for the purpose of advancing a political, religious, or ideological cause.

25.111 We value freedom of speech and the expression of beliefs and ideology as fundamental rights underpinning our society's values. Pupils/students and school staff have the right to speak freely and voice their opinions. However, freedom comes with responsibility and free speech that is designed to manipulate the vulnerable or that leads to violence and harm of others goes against the moral principles in which freedom of speech is valued. Free speech is not an unqualified privilege; it is subject to laws and policies governing equality, human rights, community safety and community cohesion.

25.112 There is no single way of identifying whether a child is likely to be susceptible to an extremist ideology. Background factors combined with specific influences such as family and friends may contribute to a child's vulnerability. Similarly, radicalisation can occur through many different methods (such as social media or the internet) and settings (such as within the home).

25.113 The normalisation of extreme views may also make children and young people vulnerable to future manipulation and exploitation. We are clear that this exploitation and radicalisation must be viewed as a safeguarding concern and that protecting children from the risk of radicalisation is part of the school's safeguarding duty.

25.114 Our designated safeguarding lead (and any deputies) are aware of local procedures for making a Prevent referral.

Definitions of radicalisation and extremism, and indicators of vulnerability to radicalisation are in **Appendix 5**.

Prevent Duty and Channel

Prevent

25.115 The school governors, the Head Teacher and the DSL will assess the level of risk within the school and put actions in place to reduce that risk. Our risk assessment at times may include consideration of the school's RE curriculum, SEND policy, Assembly Policy, the use of school premises by external agencies, integration of students by gender and SEN, anti-bullying policy and other issues specific to the school's profile, community and philosophy.

25.116 All schools are subject to a duty to have "due regard to the need to prevent people being drawn into terrorism" (section 26, Counter Terrorism and Security Act 2015). This is known as The Prevent Duty and is part of our schools wider safeguarding obligations.

25.117 Designated safeguarding leads and other senior leaders have familiarised themselves with the revised Prevent duty guidance 2023 Prevent duty guidance: England and Wales (2023) - GOV.UK (www.gov.uk): for England and Wales, especially paragraphs 57-76, which are specifically concerned with schools (and covers childcare). We follow the guidance in terms of four general themes: risk assessment, working in partnership, staff training, and IT policies.

25.118 Our school has a Prevent Single Point of Contact (SPOC). This is Annie Walpole They are the lead within our school for safeguarding in relation to protecting individuals from radicalisation and involvement in terrorism.

25.119 In our school we monitor online activity to ensure that inappropriate sites are not accessed by students or staff. This is done using a cloud-based Netsweeper service for website filtering and monitoring. The filtering service sends daily alerts if user(s) attempt to access inappropriate content. A monthly summary is also sent to identify patterns with particular individuals. These alerts are sent to the schools safeguarding team so that they can be dealt with. The monitoring service (Netsweeper OnGuard) produces live screenshots if inappropriate content is detected on the school's managed devices. These screenshots are checked by the Netsweeper DSL team and escalated to the school if they feel that it needs to be dealt with. In the highest priority cases e.g. threat to life the DSL team will contact the school via phone to ensure swift resolution.

> As we have a usual capacity of over 400 people here at Treloweth School we are aware and compliant with all aspects of Martyn's Law 2025. Staff receive specific Prevent training, a Prevent risk assessment is in place which is reviewed on an annual basis and we have lockdown procedures which are robust and practiced regularly. Our school Single point of contact (SPOC) oversees the effectiveness of all these procedures.

Channel

25.120 Channel is a multi-agency approach to provide support to individuals who are at risk of being drawn into terrorist related activity. It is led by the Cornwall Police Counter-Terrorism Unit, and it aims to:

- Establish an effective multi-agency referral and intervention process to identify vulnerable individuals.
- Safeguard individuals who might be vulnerable to being radicalised, so that they are not at risk of being drawn into terrorist-related activity; and
- Provide early intervention to protect and divert people away from the risks they face and reduce vulnerability.
- The Channel programme focuses on providing support at an early stage to people who are identified as being vulnerable to being drawn into terrorism. It provides a mechanism for schools to make referrals if they are concerned that an individual might be vulnerable to radicalisation. An individual's participation in the programme is entirely voluntary at all stages.
- We have a duty to cooperate with the Channel programme in the carrying out of its functions, and with the Police in providing information about an individual who is referred to Channel (Section 38, Counter Terrorism and Security Act 2015).

Guidance Documents:

- The Prevent Duty.
- Educate Against Hate
- ACT Early | Prevent radicalisation

Serious Violence

25.121 There are a number of indicators, which may signal children are at risk from, or are involved in serious violence. These may include:

- increased absence from school or college
- a change in friendships or relationships with older individuals or groups
- a significant decline in educational performance
- signs of self-harm or a significant change in wellbeing, or signs of assault or unexplained injuries
- unexplained gifts or new possessions could also indicate that children have been approached by, or are involved with, individuals associated with criminal networks or gangs and may be at risk of criminal exploitation.

25.122 The likelihood of involvement in serious violence may be increased by factors such as:

- being male
- having been suspended, spent time in Alternative Provision or permanently excluded from school, and
- having experienced child maltreatment and having been involved in offending, such as theft or robbery.

25.123 A fuller list of risk factors can be found in the Home Office's Serious Violence Strategy.
Professionals should also be aware that violence can often peak in the hours just before or just after school, when pupils are travelling to and from school and can concentrate in particular places. These times can be particularly risky for young people involved in serious violence. It is important that schools and colleges try to understand where these places are, with a view to working with partners to promote safety for children. Listening to children and consulting with staff can help establish when and where they feel unsafe. Working with wider partners can also help build understanding of the local context beyond the school or college and help co-ordinate a collective safeguarding response around the school day. Advice for schools and colleges is provided in the Home Office's Criminal exploitation of children and vulnerable adults: county lines guidance. The Youth Endowment Fund (YEF) (the "what works" centre for preventing violence) has produced practical guidance for schools and colleges and an accompanying self-assessment tool to help introduce evidenced practice for preventing children becoming involved in violence. Home Office funded Violence Reduction Units (VRU) operate in the 20 police force areas across England and Wales that have the highest volumes of serious violence, as measured by hospital admissions for injury with a sharp object. A list of these locations can be found here. As the strategic co-ordinators for local violence prevention, each VRU is mandated to include at least one local education representative within their Core Membership group, which is responsible for setting the direction for VRU activity. Schools and educational partners within these areas are encouraged to reach out to their local VRU, either directly or via their education Core Member, to better ingrain partnership working to tackle serious violence across local areas and ensure a joined-up approach to young people across the risk spectrum. Police, Crime, Sentencing and Courts Act 2022 introduced a new Serious Violence Duty (Statutory Guidance) on a range of specified authorities, such as the police, local government, youth offending teams, health and probation services, to work collaboratively, share data and information, and put in place plans to prevent and reduce serious violence within their local communities. Educational authorities and prisons/youth custody authorities will be under a separate duty to co-operate with core duty holders when asked, and there will be a requirement for the partnership to consult with all such institutions in their area. The Duty does not replace or duplicate existing safeguarding duties.

Children and the court system

25.124 Children are sometimes required to give evidence in criminal courts, either for crimes committed against them or for crimes they have witnessed. There are two age-appropriate guides to support children 5-11-year olds and 12-17 year olds. The guides explain each step of the process, support and special measures that are available. There are diagrams illustrating the courtroom structure and the use of video links is explained.

25.125 Making child arrangements via the family courts following separation can be stressful and entrench conflict in families. This can be stressful for children. The Ministry of Justice has launched an online child arrangements information tool with clear and concise information on the dispute resolution service. This may be useful for some parents and carers

26. Appendix 3 - Allegations about a Member of Staff (Incl supply), Trainee teacher, Governor or Volunteer

26.1 Inappropriate behaviour by staff/supply staff/trainee teachers/volunteers could take the following forms:

- **Physical**
  For example, the intentional use of force as a punishment, slapping, use of objects to hit with, throwing objects, or rough physical handling.
- **Emotional**
  For example, intimidation, belittling, scapegoating, sarcasm, lack of respect for children's rights, and attitudes that discriminate on the grounds of race, gender, disability, or sexuality.
- **Sexual**
  For example, sexualised behaviour towards pupils, sexual harassment, inappropriate phone calls and texts, images via social media, sexual assault, and rape.
- **Neglect**
  For example, failing to act to protect a child or children, failing to seek medical attention or failure to carry out an appropriate risk assessment.
- **Spiritual Abuse**
  For example, using undue influence or pressure to control individuals or ensure obedience, follow religious practices that are harmful such as beatings or starvation.

26.2 Any safeguarding concern or allegation about a member of staff, supply worker, trainee teacher, governor, visitor or volunteer must be reported immediately to the Headteacher. Where the concern relates to the Headteacher or CEO, the alternative reporting arrangements in the Trust's Allegations of Abuse Against Staff including Low Level Concerns Policy must be followed.

26.3 The case manager will establish the basic facts needed to understand the concern and take any immediate action necessary to protect children. This must not become an internal investigation or delay consultation with the LADO.

26.4 Where the concern meets or may meet one or more of the harm-threshold criteria in Appendix 4, the case manager will contact the LADO without delay and within one working day. Where there is uncertainty about the threshold, advice will be sought from the LADO. Further enquiries and any investigation will be agreed with the LADO and, where involved, the police or children's social care.

26.5 Concerns that do not meet the harm threshold will be addressed through the Trust's low-level concerns and staff conduct procedures. All concerns, advice received, decisions, actions and reasons will be recorded securely in accordance with the Trust's allegations policy.

26.6 Where we are not the employer of an individual, we still have responsibility to ensure allegations are dealt with appropriately and that they liaise with relevant parties (this includes supply teachers, trainee teachers and

volunteers). In no circumstances will our school decide to cease to use a supply teacher due to safeguarding concerns, without finding out the facts and liaising with the LADO to determine a suitable outcome. Our Headteacher will discuss with the agency whether it is appropriate to suspend the supply teacher, or redeploy them to another part of the school, whilst they carry out their investigation.

26.7 Where an allegation has been made against the Headteacher then the Director of Education takes on the role of liaising with the LADO in determining the appropriate way forward.

26.8 Where the allegation is against the CEO, the Trust Chair takes on the role of liaising with the LADO in determining the appropriate way forward.

27. Appendix 4 - Role of the Cornwall LADO

27.1 The Cornwall LADO (Local Authority Designated Officer) promotes a safer children's workforce by providing effective guidance, advice, and investigation oversight to cases. They may be able to offer advice and assist with communication in situations which sit outside the statutory criteria, albeit at the discretion of the LADO Duty Officer and where the broader goals of a safer children's workforce are relevant.

27.2 The service will give advice on how concerns or allegations should be investigated, including if a referral needs to be raised with the Police and/or Children's Social Care. Cornwall LADO is not directly responsible for investigatory activities but will actively support any investigation and give advice around a range of parameters including suspension, possible media interest, when to tell the adult, and ensure all interested parties are appropriately linked together. They will retain oversight of individual cases to ensure concerns or allegations are investigated thoroughly in a fair and timely manner, and will advise in relation to any subsequent duties to communicate with regulatory bodies and/or the DBS.

27.3 The inter-agency procedures for dealing with allegations against people in a position of trust is based on the framework for dealing with allegations made against an adult who works with children Working together to safeguard children 2026 and should be followed by all organisations providing services for children and young people. Compliance with these procedures will help to ensure that allegations are dealt with consistently and in a timely manner, that a thorough, proportionate, and fair process is followed and that processes are open to challenge.

27.4 Arrangements for managing concerns or allegations of this nature should be robust and effective in keeping children safe. All allegations should be taken seriously, approached with an open mind, and not be driven by preconceived opinions about whether a child has or has not been harmed.

27.5 Guidance for Safer Working Practice is available which will help individuals form judgements on what may constitute behaviour that is unsafe or abusive.

Who to refer concerns to:

27.6 Concerns or allegations must be referred to the Cornwall LADO where an adult working or volunteering with children has met, or may have met, one or more of the following criteria:

- behaved in a way that has harmed a child or may have harmed a child.
- possibly committed a criminal offence against or related to a child.
- behaved towards a child or children in a way that indicates he or she may pose a risk of harm to children; or

- behaved or may have behaved in a way that indicates they may not be suitable to work with children

Step 1: The Headteacher will follow Part Four of KCSIE 2026 and contact the Director of Education for advice. This consultation must not delay contact with the LADO. Allegations that meet or may meet the harm threshold will be reported to the Cornwall LADO without delay and within one working day. Where there is uncertainty about whether the threshold is met, advice will be sought from the LADO on 01872 326536. Where the allegation concerns the Headteacher or CEO, the alternative reporting arrangements in the Trust's allegations policy will be followed.

Step 2: The LADO will discuss directly with the school whether the concern meets the threshold for a referral or may provide advice or alternative signposting.

27.7 If your concern or allegation is urgent and outside of office hours telephone: 0300 1234 101 (Cornwall's Emergency Duty Team).

27.8 This single referral point will provide a responsive and inclusive service for all children's workforce sectors, focus the advice and support where it is needed most and enable the team to continue to work effectively with partners.

28. Appendix 5 - Indicators of Vulnerability to Radicalisation

28.1 Radicalisation refers to the process by which a person comes to support terrorism and forms of extremism leading to terrorism.

28.2 Extremism is defined by the Government in the Prevent Strategy as: the vocal or active opposition to our fundamental values, including democracy, the rule of law, individual liberty and the mutual respect and tolerance of different faiths and beliefs. This also includes calling for the death of members of the armed forces. (New definition – March 2024)

28.3 Extremism is defined by the Crown Prosecution Service as:

- The demonstration of unacceptable behaviour by using any means or medium to express views which
- Encourage, justify, or glorify terrorist violence in furtherance of beliefs
- Seek to provoke others to terrorist acts
- Encourage other serious criminal activity or seek to provoke others to serious criminal acts or
- Foster hatred which might lead to inter-community violence in the UK.

28.4 There is no such thing as a "typical extremist": those who become involved in extremist actions come from a range of backgrounds and experiences, and most individuals, even those who hold radical views, do not become involved in violent extremist activity.

28.5 Pupils may become susceptible to radicalisation through a range of social, personal, and environmental factors - it is known that violent extremists exploit vulnerabilities in individuals to drive a wedge between them and their families and communities. It is vital that school staff can recognise those vulnerabilities.

28.6 Although there is no single way of identifying whether a child is likely to be susceptible to radicalisation into terrorism, there are factors that may indicate concern. Managing risk of radicalisation in your education setting -

GOV.UK (www.gov.uk)

28.7Indicators of vulnerability include:

- Identity Crisis – the student/pupil is distanced from their cultural/religious heritage and experiences discomfort about their place in society.
- Personal Crisis – the student/pupil may be experiencing family tensions; a sense of isolation; and low self-esteem; they may have dissociated from their existing friendship group and become involved with a new and different group of friends; they may be searching for answers to questions about identity, faith and belonging.
- Personal Circumstances – migration; local community tensions; and events affecting the student/pupil's country or region of origin may contribute to a sense of grievance that is triggered by personal experience of racism or discrimination or aspects of Government policy.
- Unmet Aspirations – the student/pupil may have perceptions of injustice; a feeling of failure; rejection of civic life.
- Experiences of Criminality – which may include involvement with criminal groups, imprisonment, and poor resettlement/reintegration.
- Special Educational Need – students/pupils may experience difficulties with social interaction, empathy with others, understanding the consequences of their actions and awareness of the motivations of others.

28.8 This list is not exhaustive, nor does it mean that all children experiencing the above are susceptible to being radicalised for the purposes of violent extremism.

28.8 More critical risk factors could include:

- Being in contact with extremist recruiters.
- Family members convicted of a terrorism act or subject to a Channel intervention.
- Accessing violent extremist websites, especially those with a social networking element.
- Possessing or accessing violent extremist literature.
- Using extremist narratives and a global ideology to explain personal disadvantage.
- Justifying the use of violence to solve societal issues.
- Joining or seeking to join extremist organisations.
- Significant changes to appearance and/or behaviour; and
- Experiencing a high level of social isolation resulting in issues of identity crisis and/or personal crisis.

29. Appendix 6 - SPOC Contacts

Prevent Leads	Contact Name	Email Address
School / Trust Prevent Lead	Annie Walpole	Annie.walpole@croftymat.org
Cornwall County Council Prevent Lead	Steve Rowell	steve.rowell@cornwall.gov.uk

30. Appendix 7 - Useful safeguarding contacts

- Cornwall's Multi agency support and safeguarding hub (MASSH) on 0300 123 1116
- Local Authority Designated Officer (LADO) 01872 326536
- Emergency Duty Services (EDS-out of hours safeguarding concerns) 0300 1234 101
- Devon and Cornwall Police via 101, in an emergency please dial 999

Additional advice and support

There is a wealth of information available to support schools and colleges. The following list is not exhaustive but should provide a useful starting point:

Abuse

Supporting practice in tackling child sexual abuse - CSA Centre of Expertise on Child Sexual Abuse has free evidence-based practice resources to help professionals working with children and young people to identify and respond appropriately to concerns of child sexual abuse.
What to do if you're worried a child is being abused – DfE advice
Domestic abuse: Various Information/Guidance - Home Office (HO)
Faith based abuse: National Action Plan - DfE advice
Forced marriage resource pack
Disrespect NoBody campaign - GOV.UK - Home Office website
Tackling Child Sexual Abuse Strategy – Home Office policy paper
Together we can stop child sexual abuse – HM Government campaign

Bullying

Preventing bullying including cyberbullying - DfE advice

Children missing from education, home or care

Children missing education - DfE statutory guidance
Children who run away or go missing from home or care - DfE statutory guidance
Missing Children and Adults strategy - Home Office strategy

Children with family members in prison

National Information Centre on Children of Offenders - Barnardo's in partnership with HM Prison and Probation Service
Prisoners' Families Helpline offers free, confidential support and advice for families in England and Wales who are in contact with the criminal justice system.

Child Exploitation

Modern slavery: how to identify and support victims - GOV.UK
Interim guidance for ICTGs
Safeguarding children who may have been trafficked - DfE and Home Office guidance
Care of unaccompanied migrant children and child victims of modern slavery – DfE statutory guidance
Modern slavery: how to identify and support victims – HO statutory guidance
Child exploitation disruption toolkit - HO statutory guidance
County Lines Toolkit For Professionals - The Children's Society in partnership with Victim Support and National Police Chiefs' Council
Multi-agency practice principles for responding to child exploitation and extra-familial harm – non-statutory guidance for local areas, developed by the Tackling Child Exploitation (TCE) Support Programme, funded by the Department for Education and supported by the Home Office, the Department for Health and Social Care and the Ministry of Justice
Preventing Child Sexual Exploitation | The Children's Society
What is county lines and child criminal exploitation? - Missing People advice
National Child Criminal Exploitation Support Service - Missing People

Confidentiality

Gillick competency Fraser guidelines - Guidelines to help with balancing children's rights along with safeguarding responsibilities.

Drugs

From harm to hope: A 10-year drugs plan to cut crime and save lives - Home Office strategy
Honest information about drugs - Talk to Frank website
Drug and Alcohol education — teacher guidance & evidence review – PSHE Association

Honour or Faith Based Abuse" including FGM and forced marriage

Female genital mutilation: information and resources- Home Office guidance
Female genital mutilation: multi agency statutory guidance - DfE, Department for Health, and Home Office
Forced marriage - Forced Marriage Unit (FMU) resources
Forced marriage - Government multi-agency practice guidelines and multi-agency statutory guidance
FGM resource pack – HM Government guidance

Health and Well-being

Rise Above: Free PSHE resources on health, wellbeing and resilience - Public Health England
Supporting pupils at schools with medical conditions - DfE statutory guidance
Mental health and behaviour in schools - DfE advice
Overview - Fabricated or induced illness - NHS advice

Homelessness

Homelessness code of guidance for local authorities – Department for Levelling Up, Housing and Communities guidance

Information Sharing

Government information sharing advice - Guidance on information sharing for people who provide safeguarding services to children, young people, parents and carers.
Information Commissioner's Office: Data sharing information hub - Information to help schools and colleges comply with UK data protection legislation including UK GDPR.

Online safety-advice

Childnet provide guidance for schools on cyberbullying
Educateagainsthate provides practical advice and support on protecting children from extremism and radicalisation
London Grid for Learning provide advice on all aspects of a school or college's online safety arrangements.
NSPCC E-safety for schools provides advice, templates, and tools on all aspects of a school or college's online safety arrangements
Safer recruitment consortium "guidance for safe working practice", which may help ensure staff behaviour policies are robust and effective
Searching screening and confiscation is departmental advice for schools on searching children and confiscating items such as mobile phones
South West Grid for Learning provide advice on all aspects of a school or college's online safety arrangements
Use of social media for online radicalisation - A briefing note for schools on how social media is used to encourage travel to Syria and Iraq
Online Safety Audit Tool from UK Council for Internet Safety to help mentors of trainee teachers and newly qualified teachers induct mentees and provide ongoing support, development and monitoring
Online safety guidance if you own or manage an online platform DCMS advice
A business guide for protecting children on your online platform DCMS advice
UK Safer Internet Centre provide tips, advice, guides and other resources to help keep children safe online

Online safety- Remote education, virtual lessons and live streaming

Guidance Get help with remote education resources and support for teachers and school leaders on educating pupils and students
Departmental guidance on safeguarding and remote education including planning remote education strategies and teaching remotely
London Grid for Learning guidance, including platform specific advice
National cyber security centre guidance on choosing, configuring and deploying video conferencing

UK Safer Internet Centre guidance on safe remote learning

Online Safety- Support for children

Childline for free and confidential advice
UK Safer Internet Centre to report and remove harmful online content
CEOP for advice on making a report about online abuse

Online safety- Parental support

Childnet offers a toolkit to support parents and carers of children of any age to start discussions about their online life, and to find out where to get more help and support
Commonsensemedia provide independent reviews, age ratings, & other information about all types of media for children and their parents
Government advice about protecting children from specific online harms such as child sexual abuse, sexting, and cyberbullying
Internet Matters provide age-specific online safety checklists, guides on how to set parental controls, and practical tips to help children get the most out of their digital world.
London Grid for Learning provide support for parents and carers to keep their children safe online, including tips to keep primary aged children safe online
Stopitnow resource from The Lucy Faithfull Foundation can be used by parents and carers who are concerned about someone's behaviour, including children who may be displaying concerning sexual behaviour (not just about online)
National Crime Agency/CEOP Thinkuknow provide support for parents and carers to keep their children safe online
Parentzone provides help for parents and carers on how to keep their children safe online
Talking to your child about online sexual harassment: A guide for parents – This is the Children's Commissioner's parental guide on talking to their children about online sexual harassment
UK CMO commentary on screen time and social media map of reviews - GOV.UK advice for parents on screen time and social media

Private fostering

Private fostering: local authorities - DfE statutory guidance

Radicalisation

Prevent duty guidance- Home Office guidance
Prevent duty: additional advice for schools and childcare providers - DfE advice
Educate Against Hate website - DfE and Home Office advice
Prevent for FE and Training - Education and Training Foundation (ETF)
Extremism and Radicalisation Safeguarding Resources – Resources by London Grid for Learning
The Prevent duty: safeguarding learners vulnerable to radicalisation - GOV.UK
Managing risk of radicalisation in your education setting – DfE guidance

Serious Violence

Serious violence strategy - Home Office Strategy
Factors linked to serious violence and how these factors can be used to identify individuals for intervention – Home Office
Youth Endowment Fund – Home Office
Gangs and youth violence: for schools and colleges – Home Office advice
Tackling violence against women and girls strategy- Home Office strategy
Violence against women and girls: national statement of expectations for victims - Home Office guidance

Sexual violence and sexual harassment

Specialist Organisations

Barnardo's - UK charity caring for and supporting some of the most vulnerable children and young people through their range of services.
Lucy Faithful Foundation - UK-wide child protection charity dedicated to preventing child sexual abuse. They work with families affected by sexual abuse and also run the confidential Stop it Now! Helpline.
Marie Collins Foundation – Charity that, amongst other things, works directly with children, young people, and families to enable their recovery following sexual abuse.
NSPCC - Children's charity specialising in child protection with statutory powers enabling them to take action and safeguard children at risk of abuse.
Rape Crisis - National charity and the umbrella body for their network of independent member Rape Crisis Centres.
UK Safer Internet Centre - Provides advice and support to children, young people, parents, carers and schools about staying safe online.

Harmful sexual behaviour

Rape Crisis (England & Wales) or The Survivors Trust for information, advice, and details of local specialist sexual violence organisations.
NICE guidance contains information on, amongst other things: developing interventions; working with families and carers; and multi-agency working.
HSB toolkit The Lucy Faithfull Foundation - designed for parents, carers, family members and professionals, to help everyone play their part in keeping children safe. It has links to useful information, resources, and support as well as practical tips to prevent harmful sexual behaviour and provide safe environments for families.
The Lucy Faithfull Foundation also run shorespace.org.uk which provides a safe and anonymous place for young people to get help and support to prevent harmful sexual behaviours.
NSPCC Learning: Protecting children from harmful sexual behaviour and NSPCC - Harmful sexual behaviour framework- free and independent advice about HSB.
Contextual Safeguarding Network – Beyond Referrals (Schools) provide a school selfassessment toolkit and guidance for addressing HSB in schools.
Preventing harmful sexual behaviour in children - Stop It Now provides a guide for parents, carers and professionals to help everyone do their part in keeping children safe, they also run a free confidential helpline.

Support for Victims

Anti-Bullying Alliance - Detailed information for anyone being bullied, along with advice for parents and schools. Signposts to various helplines and websites for further support.

Rape Crisis - Provide and signpost to a range of services to support people who have experienced rape, child abuse or any kind of sexual violence.

The Survivors Trust- UK-wide national umbrella agency with resources and support dedicated to survivors of rape, sexual violence and child sex abuse.

Victim Support - Supporting children and young people who have been affected by crime. Also provides support to parents and professionals who work with children and young people – regardless of whether a crime has been reported or how long ago it was.

Childline provide free and confidential advice for children and young people.

Toolkits

NSPCC – Online Self-assessment tool to ensure organisations are doing everything they can to safeguard children.

NSPCC – Resources which help adults respond to children disclosing abuse.

NSPCC also provide free and independent advice about HSB: NSPCC - Harmful sexual behaviour framework

Safeguarding Unit, Farrer and Co. and Carlene Firmin, MBE, University of Bedfordshire - Peer-on-Peer Abuse toolkit provides practical guidance for schools on how to prevent, identify early and respond appropriately to peer-on-peer abuse.

Contextual Safeguarding Network – self-assessment toolkit for schools to assess their own response to HSB and levers for addressing HSB in schools.

Childnet - STAR SEND Toolkit equips, enables and empowers educators with the knowledge to support young people with special educational needs and disabilities (SEND).

Childnet - Just a joke? provides lesson plans, activities, a quiz and teaching guide designed to explore problematic online sexual behaviour with 9-12 year olds.

Childnet - Step Up, Speak Up a practical campaign toolkit that addresses the issue of online sexual harassment amongst young people aged 13-17 years old.

NSPCC - Harmful sexual behaviour framework an evidence-informed framework for children and young people displaying HSB.

Farrer & Co: Addressing child on child abuse: a resource for schools and colleges. This resource provides practical guidance for schools and colleges on how to prevent, identify early and respond appropriately to child-on-child abuse.

Sharing nudes and semi-nudes

London Grid for Learning-collection of advice - Various information and resources dealing with the sharing of nudes and semi-nudes.

UKCIS Sharing nudes and semi-nudes: advice for education settings working with children and young people - Advice for schools and colleges on responding to incidents of non-consensual sharing of nudes and semi-nudes.

Support for parents/carers

National Crime Agency's CEOP Education Programme provides information for parents and carers to help protect their child from online child sexual abuse, including

#AskTheAwkward - help to talk with your children about online relationships (thinkuknow.co.uk) guidance on how to talk to their children about online relationships

31. Appendix 8 - Roles and responsibilities

Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Lead(s)(DDSL) – from KCSiE 2026

31.1 Governing bodies and proprietors should ensure an appropriate senior member of staff, from the school or college leadership team, is appointed to the role of designated safeguarding lead. The designated safeguarding lead should take lead responsibility for safeguarding and child protection (including online safety and understanding the filtering and monitoring systems and processes in place). This should be explicit in the role holder's job description.

31.2 The designated safeguarding lead should have the appropriate status and authority within the school or college to carry out the duties of the post. The role of the designated safeguarding lead carries a significant level of responsibility, and they should be given the additional time, funding, training, resources and support they need to carry out the role effectively. Their additional responsibilities include providing advice and support to other staff on child welfare, safeguarding and child protection matters, taking part in strategy discussions and inter-agency meetings, and/or supporting other staff to do so, and contributing to the assessment of children.

31.3 Deputy designated safeguarding leads It is a matter for individual schools and colleges as to whether they choose to have one or more deputy designated safeguarding leads. Any deputies should be trained to the same standard as the designated safeguarding lead and the role should be explicit in their job description. Whilst the activities of the designated safeguarding lead can be delegated to appropriately trained deputies, the ultimate lead responsibility for child protection, as set out above, remains with the designated safeguarding lead, this lead responsibility should not be delegated.

Availability

31.4 During term time the designated safeguarding lead (or a deputy) should always be available (during school or college hours) for staff in the school or college to discuss any safeguarding concerns. Whilst generally speaking the designated safeguarding lead (or a deputy) would be expected to be available in person, it is a matter for individual schools and colleges, working with the designated safeguarding lead, to define what "available" means and whether in exceptional circumstances availability via phone and or Microsoft Teams or other such media is acceptable. It is a matter for individual schools and colleges and the designated safeguarding lead to arrange adequate and appropriate cover arrangements for any out-of-hour/out of term activities.

31.5 To ensure continuity of safeguarding responsibilities, schools should implement robust cover arrangements for periods when the DSL is unavailable due to illness, leave, or other circumstances. Schools and colleges have the flexibility and discretion in how these arrangements operate, provided safeguarding responsibilities remain appropriately covered. It would be good practice that, whenever the DSL is unavailable, there is a clear, reliable, and known arrangement in place so that concerns can be raised. This could, for example, include a confidential shared mailbox or equivalent system to ensure that safeguarding concerns are received, monitored, and acted upon without delay.

Manage referrals

31.6 The designated safeguarding lead is expected to refer cases:

- 31.6.1 of suspected abuse and neglect to the local authority children's social care as required and support staff who make referrals to local authority children's social care,
- 31.6.2 to the Channel programme where there is a radicalisation concern as required and support staff who make referrals to the Channel programme,
- 31.6.3 where a person is dismissed or left due to risk/harm to a child to the Disclosure and Barring Service as required, and
- 31.6.4 where a crime may have been committed to the Police as required. NPCC - When to call the police should help understand when to consider calling the police and what to expect when working with the police.

Working with others

31.7 The designated safeguarding lead is expected to:

- 31.7.1 act as a source of support, advice and expertise for all staff,
- 31.7.2 act as a point of contact with the safeguarding partners,
- 31.7.3 liaise with the headteacher or principal to inform him or her of issues- especially ongoing enquiries under section 47 of the Children Act 1989 and police investigations. This should include being aware of the requirement for children to have an Appropriate Adult. Further information can be found in the Statutory guidance - PACE Code C 2019,
- 31.7.4 as required, liaise with the "case manager" (as per Part four) and the local authority designated officer(s) (LADO) for child protection concerns in cases which concern a staff member,
- 31.7.5 liaise with staff (especially teachers, pastoral support staff, school nurses, IT technicians, senior mental health leads and special educational needs co- ordinators (SENCOs), or the named person with oversight for SEND in a college and senior mental health leads) on matters of safety and safeguarding and welfare (including online and digital safety) and when deciding whether to make a referral by liaising with relevant agencies so that children's needs are considered holistically,
- 31.7.6 liaise with the senior mental health lead and, where available, the mental health support team, where safeguarding concerns are linked to mental health,
- 31.7.7 promote supportive engagement with parents and/or carers in safeguarding and promoting the welfare of children, including where families may be facing challenging circumstances, and
- 31.7.8 work with the headteacher and relevant strategic leads, taking lead responsibility for promoting educational outcomes by knowing the welfare, safeguarding and child protection issues that children in need are experiencing, or have experienced, and identifying the impact that these issues might be having on children's attendance, engagement and achievement at school or college. This includes:

- 31.7.9 ensuring that the school or college knows who its cohort of children who have or have had a social worker are, understanding their academic progress and attainment, and maintaining a culture of high aspirations for this cohort, and

- 31.7.10 supporting teaching staff to provide additional academic support or reasonable adjustments to help children who have or have had a social worker reach their potential, recognising that even when statutory social care intervention has ended, there is still a lasting impact on children's educational outcomes.

Information sharing and managing the child protection file

31.8 The designated safeguarding lead is responsible for ensuring that child protection files are kept up to date. Information should be kept confidential and stored securely. It is good practice to keep concerns and referrals in a separate child protection file for each child. Safeguarding records should be clear, factual, and distinguish between observed concerns, professional opinion, and historic information.

31.9 Records should include:

- 31.9.1 a clear and comprehensive summary of the concern,
- 31.9.2 details of how the concern was followed up and resolved, and
- 31.9.3 a note of any action taken, decisions reached and the outcome.

31.10 They should ensure the file is only accessed by those who need to see it and where the file or content within is shared, this happens in line with information sharing advice set out in Parts one and two of this guidance.

31.11 Appropriate arrangements should be in place to ensure that safeguarding information is transferred, reviewed and actioned promptly at all transition points, including in-year moves.

31.12 Where children leave the school or college (including in year transfers) the designated safeguarding lead should ensure their child protection file is transferred to the new school or college as soon as possible, and within 5 days for an in-year transfer or within the first 5 days of the start of a new term.

31.13 This should be transferred separately from the main pupil file, ensuring secure transit, and confirmation of receipt should be obtained. Where child protection files are transferred, the exporting school or college should include a clear, structured summary identifying current safeguarding concerns, relevant context, and any ongoing support needs.

31.14 Particular care should be taken to distinguish between current safeguarding concerns and historic information, ensuring that past issues are presented with appropriate context. For example, where a file contains extensive historical information, a concise summary of current risk and relevant context is likely to support more effective safeguarding than the transfer of unstructured records alone.

31.15 Receiving schools and colleges should ensure that safeguarding information is reviewed by an appropriately trained member of staff so that key risks and needs are clearly understood. Safeguarding information should be used to support, not disadvantage, the child.

31.16 Where the receiving school or college considers that safeguarding information is unclear or incomplete, it should seek clarification where necessary to support effective safeguarding.
31.17 They should also ensure key staff such as designated safeguarding leads and special educational needs co-ordinators (SENCOs) or the named person with oversight for SEND in colleges, are aware as required. It will then be for the DSL to consider what other information should be shared with other relevant staff and when this should be
shared.

31.18 Lack of information about their circumstances can impact on the child's safety, welfare and educational outcomes. In addition to the child protection file, the designated safeguarding lead should also consider if it would be appropriate to share any additional information with the new school or college in advance of a child leaving particularly where the information would support an assessment of risk to others in the school as well as the individual pupil to help them put in place the right support to safeguard this child and to help the child thrive in the

school or college. For example, information that would allow the new school or college to continue supporting children who have had a social worker and been victims of abuse, incidents that may indicate concerns about serious violence or harmful behaviours and/or details of those who are currently receiving support through the 'Channel' programme and have that support in place for when the child arrives. It would be good practice for a conversation to take place at the appropriate and relevant points between the designated safeguarding leads at both settings, where there are issues or concerns to ensure information is being actively considered and acted upon.

Raising awareness

31.19 The designated safeguarding lead should:

- 31.19.1 ensure each member of staff has access to, and understands, the school or college's child protection policy and procedures, especially new and part-time staff,
- 31.19.1 ensure the school or college's child protection policy is reviewed annually (as a minimum) and the procedures and implementation are updated and reviewed regularly, and work with governing bodies or proprietors regarding this,
- 31.19.2 ensure the child protection policy is available publicly and parents know that referrals about suspected abuse or neglect may be made and the role of the school or college in this,
- 31.19.3 ink with the safeguarding partner arrangements to make sure staff are aware of any training opportunities and the latest local policies on local safeguarding arrangements, and
- 31.19.4 help promote educational outcomes by sharing information about welfare, safeguarding and child protection issues that children who have or have had a social worker are experiencing with teachers and school and college leadership staff.

Training, knowledge and skills

31.20 The designated safeguarding lead (and any deputies) should undergo training to them with the knowledge and skills required to carry out the role. This training should be updated at least every two years. The designated safeguarding lead (and any deputies) should also undertake Prevent awareness training. Training should provide designated safeguarding leads (and any deputies) with a good understanding of their own role, how to identify, understand and respond to specific needs that can increase the vulnerability of children, as well as specific harms that can put children at risk, and the processes, procedures and responsibilities of other agencies, particularly local authority children's social care, so they:

- 31.20.1 understand the assessment process for providing family help and statutory intervention, including local criteria for action and local authority children's social care referral arrangements,
- 31.20.2 have a working knowledge of how local authorities conduct a child protection case conference and a child protection review conference and be able to attend and contribute to these effectively when required to do so,
- 31.20.3 understand the importance of the role the designated safeguarding lead has in providing information and support to local authority children social care in order to safeguard and promote the welfare of children,
- 31.20.4 understand the lasting impact that adversity and trauma can have, including on children's behaviour, mental health and wellbeing, and what is needed in responding to this in promoting educational outcomes,
- 31.20.5 are alert to the specific needs of children in need, those with special educational needs and disabilities (SEND), those with relevant health conditions and young carers,
- 31.20.6 understand the importance of information sharing, both within the school and college, and with the safeguarding partners, other agencies, organisations and practitioners,
- 31.20.7 understand and support the school or college with regards to the requirements of the Prevent duty and are able to provide advice and support to staff on protecting children from the risk of radicalisation,

31.20.8 are able to understand the unique risks associated with online safety and be confident that they have the relevant knowledge and up to date capability required to keep children safe whilst they are online at school or college,

31.20.9 can recognise the additional risks that children with special educational needs and disabilities (SEND) face online, for example, from bullying, grooming and provide radicalisation and are confident they have the capability to support children with SEND to stay safe online,

31.20.10 obtain access to resources and attend any relevant or refresher training courses, and

31.20.11 encourage a culture of listening to children and taking account of their wishes and feelings, among all staff, and in any measures the school or college may put in place to protect them.

31.21 In addition to the formal training set out above, their knowledge and skills should be refreshed (this might be via e-bulletins, meeting other designated safeguarding leads, or simply taking time to read and digest safeguarding developments) at regular intervals, as required, and at least annually, to allow them to understand and keep up with any developments relevant to their role.

Providing support to staff

31.22 Training should support the designated safeguarding lead (and deputies) in developing expertise, so they can support and advise staff and help them feel confident on welfare, safeguarding and child protection matters. This includes specifically to:

31.22.1 ensure that staff are supported during the referrals processes, and

31.22.2 support staff to consider how safeguarding, welfare and educational outcomes are linked, including to inform the provision of academic and pastoral support.

Understanding the views of children

31.23 It is important that all children feel heard and understood. Therefore, designated safeguarding leads (and deputies) should be supported in developing knowledge and skills to:

31.23.1 encourage a culture of listening to children and taking account of their wishes and feelings, among all staff, and in any measures the school or college may put in place to protect them, and

31.23.2 understand the difficulties that children may have in approaching staff about their circumstances and consider how to build trusted relationships which facilitate communication.

Holding and sharing information

31.24 The critical importance of recording, holding, using and sharing information effectively is set out in Parts one, two and five of this document, and therefore the designated safeguarding lead (and deputies) should be equipped to:

31.24.1 understand the importance of information sharing, both within the school and college, and with other schools and colleges on transfer including in-year and between primary and secondary education, and with the safeguarding partners, other agencies, organisations and practitioners,

31.24.2 understand relevant data protection laws, and

31.24.3 be able to keep detailed, accurate, secure written records of all concerns, discussions and decisions made including the rationale for those decisions. This should include instances where referrals were or were not made to another agency such as LA children's social care or the Prevent program etc.

Trustee responsible for Safeguarding - Ross Schreiber

Role:

31.25 Work with senior leaders within the trust to ensure that all schools have "created a culture of vigilance where

children's and learner's welfare is promoted and timely and appropriate safeguarding action is taken for children or learners who need extra help or who may be suffering or likely to suffer harm." (*Inspecting safeguarding in early years, education and skills settings September 2019*)

31.26 Work with the Trust Safeguarding Lead /DoE to report to the board of trustees termly on progress toward the action plan. Present a full report annually addressing key safeguarding concerns that have arisen, issues flagged following post incident reviews and audits, emerging safeguarding issues and training needs as a minimum.

31.27 Provide support and advice to LGCs in relation to safeguarding, including through school visits and meetings with named governors.

Trust Safeguarding Lead - Lucy Wandless

Role:

31.28 Provide advice and support for headteachers/ DSLs to fulfil their statutory duties

31.29 Work with the board of trustees to set the Crofty Safeguarding policies, including:

- an effective child protection policy,
- staff code of conduct,
- an attendance policy which includes arrangements to respond to children who are absent from education, particularly on repeat occasions and/or for prolonged periods.
- A shared approach to maintenance of child protection files in accordance with KCSIE
- Appropriate safer recruitment policies

31.30 Work with HR manager to ensure that the duties of the designated safeguarding lead (and DDSL) are explicit in their job descriptions

31.31 Coordinate training opportunities in relation to trust specific practices eg Crofty Scheme of Delegation, Crofty Recruitment Procedures

31.32 Coordinate the sharing of good practice/ lessons learnt through termly DSL network meetings

31.33 Organise external audit of safeguarding procedures annually and the single central record annually. Collate evidence from the audits and school S157 returns to devise a MAT safeguarding action plan.

31.34 Work with the DoE/ named trustee to report to the board of trustees termly on progress towards the action plan. Produce a full report annually addressing key safeguarding concerns that have arisen, issues flagged following post incident reviews and audits, emerging safeguarding issues and training needs as a minimum.

Local Governance Committee (LGC)

31.35 The local governance committee have responsibility, delegated by the trust board, for ensuring that safeguarding arrangements are fully embedded within the school's ethos and reflected in the schools' day to day safeguarding practices by:

31.35.1 Monitoring that an appropriate senior member of staff, from the school leadership team, is appointed to the role of designated safeguarding lead (DSL), deputy designated safeguarding lead (DDSL) and a Designated Teacher for Looked After Children, who are all appropriately trained. Alerting the Board of Trustees to any concerns.

31.35.2 Ensuring there is a named member of the local governance committee to fulfil the role detailed below and to champion child protection issues within the school.

31.35.3 Ensuring that all members of the local governance committee undertake child protection training to ensure they have the knowledge and information needed to perform their functions and understand their responsibilities.

31.35.4 Ensuring the school has a behaviour policy which includes measures to prevent bullying (including cyber bullying, prejudice-based and discriminatory bullying).

Named Governor with specific responsibility for Safeguarding

31.36 Attend role specific training to enable them to discharge and comply with their child protection and safeguarding responsibilities, including staying up to date with changes in practice.

31.37 Monitor that the DSL and DDSL have the time, funding, training, resources and support to provide advice and support to other staff on child welfare and child protection matters, to take part in strategy discussions and inter-agency meetings, and/or to support other staff to do so, and to contribute to the assessment of children.

31.38 Use external audits, Single Central Record reviews, termly Headteacher report to LGC, S157 return to monitor safeguarding procedures within the school, including through termly visits, to evaluate the way in which:

31.38.1 the school follows the Crofty agreed policies and procedures

31.38.2 the welfare of children is prioritised, creating a culture where staff are confident to challenge senior leaders over any safeguarding concerns

31.38.3 children are taught how to recognise risk and know where to go for help when they need it

31.38.4 appropriate arrangements are in place to respond when children are identified as 'missing education',

31.38.5 pupil mobility, suspensions, exclusions and use of alternative provision are used (through management reports)

31.38.6 the school responds to Child on Child Abuse, sexting - including awareness of different gender issues, and how this is recorded.

31.38.7 The vulnerability of certain children is recognised, such as looked after children and children with special educational needs and disabilities.

31.39 Where areas for development are identified by the LGC and/or DLS, ensure that these are addressed through the safeguarding action plan and progress towards their achievement is reported to the full LGC termly.

31.40 Where any member of the LGC has concerns regarding the safeguarding arrangements within the school this should be shared, without delay, with the trustee responsible for safeguarding, the Director of Education or in emergency, directly with the LADO.

The Designated Teacher

31.41 We appoint a Designated Teacher (DT) who works with the local authority to promote the educational achievement of registered pupils in our setting who are looked after, previously looked after, have a social worker, have previously had a social worker or are in kinship care. They promote and improve educational outcomes for children in care using evidence-based interventions.

31.42 The designated teacher at ***insert name of school*** is *** Insert name**

31.43 Our designated teacher has responsibility for promoting the educational achievement of children who have left care through adoption, special guardianship, or child arrangement orders or who were adopted from state care, outside of England and Wales. They are appropriately trained and have the relevant qualifications and experience.

31.44 Our Designated Teacher works closely with Cornwall's Virtual School (Awena) to provide the most appropriate support, utilising Pupil Premium Plus funding, to ensure they meet the needs identified in the child's personal education plan (PEP).

31.45 At Crofty we are attachment aware, and trauma informed and take a relational based approach to supporting our most vulnerable children, working restoratively with them to improve their outcomes.

31.46 We are aware of the extended role of the Virtual School from March 2024 to include oversight of those children with a social worker and in kinship care and the importance of supporting these children and families. Recognising attendance as a key factor in safeguarding, our designated teacher works closely with the Virtual School Heads and local authority to set and report on ambitious targets to improve the attendance for these children.

Promoting the education of children with a social worker and children in kinship care arrangements: virtual school head role extension - GOV.UK

Designated Teacher

31.47 We ensure staff have been made aware of the "worrying statistics" relating to children in care Children with complex needs can wait years for a stable home - GOV.UK (www.gov.uk) and the role and importance of kinship carers, which is included in staff training. What is kinship care? - Kinship Compass.

31.48 The designated teacher in our school is aware of the offer of supervision made to them by the local authority, to help support wellbeing within this role.